

DECLARATION

This is to certify that the following students from the academic year 2021-2022 have been placed in following firms.

Sl.No	Name Of Student Placed	Name Of The Employer
1.	Alby Antony	Yathri Tours And Travels, Palarivattom,Kochi 0484 2348034
2.	Aleena Raju	Yathri Tours And Travels, Palarivattom,Kochi 0484 2348035
3.	Darshana Joseph	Yathri Tours And Travels, Palarivattom,Kochi 0484 2348036
4.	Dilsa Mary Bennichan	Yathri Tours And Travels, Palarivattom,Kochi 0484 2348037
5.	Akhil Baiju	Merp System
6.	Farsana Badarudeen 9020521492	Claysis Technology Pvt Ltd
7.	Nivya Rose .K. I. 9061705145	Claysis Technology Pvt Ltd
8.	Jagadeesh S 7306408272	Capgemini Technology Services India Limited Bangalore
9.	ABHIJITH V K	Four Point Sheraton Mahabalipuram 044 7151 3636
10.	AMAL SHAJI	Four Point Sheraton Mahabalipuram 044 7151 3637
11.	MOHANKUMAR N S	Four Point Sheraton Mahabalipuram 044 7151 3638



33.	SARAN N MANOJ	Favourite Pizza Pala
34.	ARDRAMOL BINOY	Grand Hyatt Kochi 0484 266 1235
35.	MIDHUN J KUMAR	Reliance Departmental Store
36.	JITHIN MARTIN	Zuri Hotels And Resort Kumarakom 0481 252 7272
37.	SHIJIN IGNATIOUS	Zuri Hotels And Resort Kumarakom 0481 252 7273
38.	Aadhil Shah	Osaka Group Pvt.Ltd (Ernakulam)
39.	Akshay K H	Kerala Holiday Pvt.Ltd (Kochi)
40.	Alby Antony	Team Yathri Tour Operation Company Pvt.Ltd (Kochi)
41.	Aleena Raju	Team Yathri Tour Operation Company Pvt.Ltd (Kochi)
42.	Aparna Venu	Osaka Group Pvt.Ltd (Ernakulam)
43.	Ashly Sarama Iype	Osaka Group Pvt.Ltd (Ernakulam)
44.	Aswin C M	Osaka Group Pvt.Ltd (Ernakulam)
45.	Athena Antony	Osaka Group Pvt.Ltd (Ernakulam)
46.	Bibin A	Osaka Group Pvt.Ltd (Ernakulam)
47.	Darsana Joseph	Team Yathri Tour Operation Company Pvt.Ltd (Kochi)
48.	Dilsa Mary	Team Yathri Tour Operation Company Pvt.Ltd (Kochi)
49.	Farsana Faisal	Travelswish Holiday Pvt.Ltd (Maradu, Kochi)
50.	Gagan Bhadra	Osaka Group Pvt.Ltd (Ernakulam)
51.	Jijo Antony	Columbus India Tour Company Pvt.Ltd (Kochi)
52.	Joseph Varghese	Columbus India Tour Company Pvt.Ltd (Kochi)
53.	Joseph Varghese	Kerala Holiday Pvt.Ltd (Kochi)



54	Joyal Saphy	Osaka Group Pvt.Ltd (Ernakulam)
55	Manu Krishna K	Travel Saga Holidys Pvt.Ltd (Kochi)
56	Minsha A S	Columbus India Tour Company Pvt.Ltd (Kochi)
57	Neljo Nelson	Osaka Group Pvt.Ltd (Ernakulam)
58	Sreekanth V	Kerala Holiday Pvt.Ltd (Kochi)
59	Amala Devasia	Invisor, Kakkanad
60	Abin Xavier	Touracle, Kochi
61	Gagan Bhadhra B	Osaka Air Travels,Angamaly
62	Aswin C M	Osaka Air Travels,Angamaly
63	Manu Krishna	Travelsaga holidays,Kochi
64	Bibin A	Kerala Tour Mart,Angamaly
65	Neljo Nelson	Riya travel exports, Kochi
66	Srirekha R	HDFC Bank, Kochi
67	Nivya Rose	Clasys
68	Farsana Badardeen	Clasys
69	Blessy Johnson	Sutherland, Cochin
70	Prayes K Francis	Prompt personnel, Kochi
71	Treesa Mary Siby	Eden park Weddings, Palarivattom Kochin
72	Aashique Santhosh	Indian Bank, Alahabad
73	Darsana Joseph	Yathri tours and travels, Kochi
74	Dilsa Mary Bennichan	Yathri tours and travels, Kochi
75	Angel Mathew	Nation Ads, Auto mithra pvt ltd



FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

76	Alby Antony	Yathri tours and travels, Kochi
77	Aleena Raju	Yathri tours and travels, Kochi
78	Anaina S Erayil	Life Planner, Kottayam
79	Anushma V James	Zalaris, Chennai
80	Tomin Varghese	Affinix, Kochi
81	Yaminikrishna B	Transorze, Ernakulam South
82	Abilash Meyyampampil Shaji	Amazon DMT3 Logistic Services, Germany



Ponkennilly

FR. BALJU GEORGE
PRINCIPAL
 NAIPUNYA SCHOOL OF MANAGEMENT
 CHERTHALA PIN-688 524

2022



PROMPT PERSONNEL PRIVATE LIMITED

612/613, Palm Spring Centre, New Link Rd; Above Croma, Malad (W)- 400064.

Payslip for the month of October 2022

Name:	Prayes K Francis	Employee No:	Prompt267563
Joining Date:	02 Aug 2022	Designation:	Associate CS Internet
Department:		PAN Number:	AIEPF6326N
Location:	Kochi	LOP:	0
Division:	Sutherland Global Services Pvt Ltd	PF UAN:	
EXCEPTION MONTH DAYS COMPUTATION:	31	ESI Number:	
EMP EFFECTIVE WORKDAYS:	32	EXTRA DAYS:	0
Client Employee Code:	552819	OVERTIME HOURS:	0
		OVERTIME SUPPLEMENTARY HOURS:	0

Earnings	Amount	Deductions	Amount
STIPEND	19,379.00		
Total Earnings:INR.	19,379.00	Total Deductions:INR.	

Net Pay for the month : 19,379.00

(Rupees nineteen thousand three hundred seventy nine Only)

This is a system generated payslip and does not require signature.



Prayes K Francis

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



EDENPARK WEDDINGS

edenparkweddings.com | edenparkweddings@gmail.com | +91 8589897432
Door No. 43/1646 - A2, Building, Kochappilly Rd, Palarivattom, Kochi 682025

26-01-2023

To whom it may concern

This is to certify that Ms. Treesa Mary Siby worked as office administrator in our company from September 2022 to January 2023 with our entire satisfaction. During her working period, we found her a sincere, honest, hardworking, dedicated employee with a professional attitude and excellent job knowledge. She is amiable in nature and his character is well. We have no objection to allowing her in any better position and have no liabilities in our company.

For Eden Park Weddings,

Amal Sabu
Managing Partner
Eden Park Weddings



A handwritten signature in green ink, appearing to read "Fr. Baiju George".

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT,
CHERTHALA-688 524



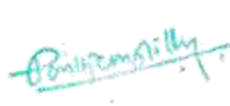
Abin Xavier
Guest Relation Executive

Touracle®

Travel Simplified
"Formerly Kerala Holiday Mart"

A Unit of Kaduna Hospitality Pvt Ltd.
Chiramel Building , Sreekandath Road, Cochin - 682016
☎ +91 484 405 2400 | +91 9995801781

🌐 www.touracle.in



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Amala Devasia

IIM/G578

INVISOR

CHARTERED SCHOOL

Principal

FR. BALJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA 698 524



इंडियन बैंक

इलाहाबाद

Indian Bank

ALLAHABAD

कॉर्पोरेट कार्यालय
254-260 अव्राज शानमुगम सेल
रॉयपट्टनम, चेन्नई - 600 014.

Corporate Office : 254-260, Avraaj Shanmugam Selai,
Royapettah, Chennai - 600 014.

Z052 - 00081



नाम : आशिक संतोष
Name : Aashique Santhosh

एसआर सं.
SR No. : 94466

पदनाम : चपरासी
Designation : Peon

धारक के हस्ताक्षर
Signature of the Holder



जारीकर्ता के हस्ताक्षर
Issuing Authority

FR. BAIJU GEORGE
PRINCIPAL

NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Ref: OAT-HRD-PROB: 009-22-23

01st Aug 2022

Mr. ASWIN C M
CHETTIPARAMBIL (H)
ANTHINADU (PO)
PRAVITHANAM,
PALA, KERALA

Dear Mr. Aswin,

Sub: APPOINTMENT AS JUNIOR VISA EXECUTIVE

On review of your performance, we are pleased to appoint you as "JUNIOR VISA EXECUTIVE" at our Head Office with effect from 01st Aug 2022 on the following terms and conditions

- I. You will be on probation for a period of 3 (three) months from 01st Aug 2022 to 31st October 2022.
- II. During the period of probation, you will be eligible for a salary package of Rs. 12,000/- (Rupees Twelve Thousand only) per month as detailed below.

Salary:

Basic Pay	: Rs. 6000.00	
D. A	: Rs. 600.00	6600.00

Allowance:

HRA	: Rs. 3000.00	
Special Allowance	: Rs. 2400.00	5400.00

TOTAL : Rs. 12000.00



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



KERALA TOUR MART

Approved by Ministry of Tourism, Govt. of India

Ref: KTM: HRD: PROB: 0022:22-23

4th Floor, ☎ +91 484 663 77 77

KSRTC Bus Terminal Complex, info@keralatourmart.com
Angamaly - 683 572, Kerala, India www.keralatourmart.com

01st July 2022

Mr. BIBIN A
BINEETH BHAVANAM
KOKOTHAMANGALAM P O
CHERTHALA

Dear Mr. Bibin,

Sub: APPOINTMENT AS SALES EXECUTIVE

With reference to your application and further to the interview you had with us, we are pleased to appoint you as "SALES EXECUTIVE" at our Head Office with effect from 01st July 2022 on the following terms and conditions.

- I. You will be on probation for a period of 3 (three) months from 01st July 2022 to 30th September 2022.
- II. During the period of probation, you will be eligible for a salary package of Rs. 12,000/- (Rupees Twelve Thousand only) per month as detailed below.

Salary:

Basic Pay	: Rs. 6000.00	
D. A	: Rs. 600.00	6600.00

Allowance:

HRA	: Rs. 3000.00	
Special Allowance	: Rs. 2400.00	5400.00

TOTAL : Rs. 12000.00



FR. BAIJU GEORGE

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

21 Feb 2022

Dear Miss. Darsana Joseph,

Congratulations! We are pleased to confirm that you have been selected to work for M/S Yathri Tours and Travels. We are delighted to make you the following job offer.

The position we are offering you is that of **Tour Coordinator** at a monthly salary of **INR 12,000/-** with an annual cost to company **INR 1,44,000/-**. This position reports to **Mr Mahin Salim**. Your working hours will be from **9.15AM to 5.30PM, Monday to Friday** and on **Saturday 9.15AM to 12.30PM**. Please note that you have compulsory go through a training period of **02 Months** training session with a stipend of **INR 6000/- per month**. There will be casual leave of 12 days per annum.

We would like you to start work on **01 March 2022 at 9.15AM**. Please report to **Mr Mahin Salim**, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to me by **25 Feb 2022** to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our Company and look forward to working with you.

Sincerely,



Rashmi Murali
Managing Partner
Yathri Tours & Travels



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



35/1886 A(3), South Janatha Road, Palarivattom, Kochi - 682 025

Ph. : +91 484 2348034, Mob : +91 98471 88880, +91 97442 10057, +91 96562 35342, web: www.yathriholidays.com, e-mail : yathriholidays@gmail.com

21 Feb 2022

Dear Miss. Dilsa Mary Bennichan,

Congratulations! We are pleased to confirm that you have been selected to work for M/S Yathri Tours and Travels. We are delighted to make you the following job offer.

The position we are offering you is that of **Tour Coordinator** at a monthly salary of **INR 12,000/-** with an annual cost to company **INR 1,44,000/-**. This position reports to **Mr Mahin Salim**. Your working hours will be from **9.15AM to 5.30PM, Monday to Friday** and on **Saturday 9.15AM to 12.30PM**. Please note that you have compulsory go through a training period of **02 Months** training session with a stipend of **INR 6000/- per month**. There will be casual leave of 12 days per annum.

We would like you to start work on **01 March 2022 at 9.15AM**. Please report to **Mr Mahin Salim**, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to me by **25 Feb 2022** to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our company and look forward to working with you.

Sincerely,

Rashmi Murali
Managing Partner
Yathri Tours & Travels



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Ms. Anaina S Eravi
 Eravi (H)
 Eravuchira P O
 Kottayam
 Pin- 686539

Date: 09-12-2022

Ref No: LPNR/APP/2022

APPOINTMENT ORDER

Dear Ms. Anaina S Eravi

Sub: Appointment as Admission Executive

Based on the interview that you had with us, we are pleased to offer you an appointment for the post of Appointment as Admission Executive in M/s Life planner Studies & Opportunities Pvt.Ltd on the following terms and conditions.

1. The appointment will be effective from the date of 09th December 2022.
2. You shall be paid a consolidated amount of Rs. 11,000/- per month.
3. You are committed to employ with us for the period of minimum of one year and you shall not relinquish the post without serving a notice period of 90 days to the Management in advance, or an amount equal to your 3 months' salary must be paid to the Management.
4. The yearly hike of consolidated pay will be as decided by the Management based on your performance.
5. Your Probation Period will be 3 Month's from the date of joining.

○ 2nd Floor, Thevarolil Building,
 Sastri Road, Kottayam - 686001

☎ +91 808 9010 107
 ☎ +91 907 2222 911
 ☎ +91 907 2222 933

✉ info@lifeplanneruniversal.com
 🌐 www.lifeplanneruniversal.com

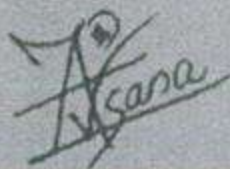


Panikem Pillay
FR. BALJU GEORGE
 PRINCIPAL
 NAIPUNNYA SCHOOL OF MANAGEMENT
 CHERTHALA-688 524

India | Poland | Canada

**Blood Group****O+ve****Emergency No.****9656500041**

Employee Signature



FR. BALJU GEORGE
 PRINCIPAL
 NAIPUNNYA SCHOOL OF MANAGEMENT
 CHERTHALA-688 524



Nation Ads



Panikem Pillay

ANGEL MATHIEW

ADMIN EXECUTIVE

AE CODE - 002

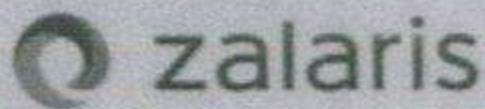
FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Anushma V James

Employee ID - 4000198

Blood Group - O +ve



Simplify work life. Achieve more.

Ponkhem Dilly



FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Blesy Johnson



Ponkum Pillay



FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



S G S & COMPANY

CHARTERED ACCOUNTANTS

COCHIN * TRICHUR * CALICUT * CHENNAI

sgsandcoekm@gmail.com

Mob : 9847859810



GOWRI S

Designation : AUDIT ASSISTANT

Phone No. : 7902719187

Blood Group : B+

Ponkenn Pillay



Kaloor-Kadavanthra Road

Near Park Central Hotel

Kaloor, Cochin-682 017

FR. BAIJU GEORGE
PRINCIPAL

NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Jomon Joseph



C S 1 3 3 9

Ponkennilly

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Blood Group
A+ve

Emergency No.
9656500041

A handwritten signature in black ink, appearing to be "Jomon Joseph".

Employee Signature



Ref: OAT: HRD: PROB: 011:22-23

01st Aug 2022

Mr. GAGAN BHADRA B
SREELEKSHMI
VANASWARGAM
MUHAMMA PO
ALAPPUZHA

Dear Mr. Gagan,

Sub: APPOINTMENT AS JUNIOR VISA EXECUTIVE

On review of your performance, we are pleased to appoint you as "JUNIOR VISA EXECUTIVE" at our Head Office with effect from 01st Aug 2022 on the following terms and conditions.

- I. You will be on probation for a period of 3 (three) months from 01st Aug 2022 to 31st October 2022.
- II. During the period of probation, you will be eligible for a salary package of Rs. 12,000/- (Rupees Twelve Thousand only) per month as detailed below.

Salary:

Basic Pay	: Rs. 6000.00	
D. A	: Rs. 600.00	6600.00

Allowance:

HRA	: Rs. 3000.00	
Special Allowance	: Rs. 2400.00	5400.00

TOTAL : Rs. 12000.00




FR. BALJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

...2...

5:12

14.0 KB/S



My Profile



SUTHERLAND



Johnson Blesy (548914)

Associate-CS Internet

Level : 1

Voucher

Code:TLA2F-IT68T-TKEU7



6238809281



Blesy.Johnson@sutherlandglobal.com



Cochin Technopolis



Fr. Baiju George

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



SHARE



DOWNLOAD

Manu Krishna
Reservation In Charge

Phone: +91 62381 02416
Mobile: +91 97887 93595
reservations@travelsagaholidays.com



2nd floor, Geocel estate
Madathil Puthiya Road
Vennala, Kochi, Kerala
682032

<http://travelsagaholidays.com/>

Fr. Balju George

FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Nivya Rose K I



C S 1 3 7 6

FR. BAIJU GEORGE

FR. BAIJU GEORGE
PRINCIPAL

NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Emergency No.
9656500041

Nivya

Employee Signature



Employment Contract - Expatriates

- b) Should you resign upon completion of **24 months** of continuous service, you will be provided with an air ticket to return to your home destination.
- c) Should you resign after the completion of the initial **24 months** of continuous service, you will be entitled to a repatriation air ticket. However if you have utilized your Vacation ticket, your repatriation ticket will only be due on completion of minimum 6 months actual service from the due date of your vacation ticket.
- d) If you are transferred to another Rotana Property, and you choose to resign, you will be entitled to a repatriation air ticket, only after completion of 6 months actual service in the new property and provided that you have completed 24 months continuous service with Rotana Hotels on an expatriate contract. Repatriation tickets cannot be cashed.

End of Service Benefits

You will be entitled to receive an end of service indemnity according to the provisions of the **Kingdom of Bahrain Labour Law**. The indemnity may be forfeited in cases of summary dismissal for gross misconduct or breaches of other conditions according to **Kingdom of Bahrain Labour Law**. The local authorities in the Kingdom of Bahrain in **Manama** will handle any disputes arising from this contract.

You will be subject to any taxes, deductibles or contributions if and as applicable by the local laws and governmental schemes.

Should you find the above offer of employment acceptable, please confirm your acceptance by signing the enclosed copy of this letter and all enclosed documents and return to us within 7 working days.

We look forward to you accepting this offer and becoming a valuable team member of **Downtown Rotana**.

Sharofiddin Khatamov
Cluster Director of Human Resources

Farid George
General Manager

I, **Sharon Xavier** have read and fully understood the terms and conditions of this employment offer letter. By signing below I confirm my acceptance of the offer which converts to a contract binding on both parties.

Signed: _____

Date: _____



(ب) في حالة الاستقالة بعد انتهاء 24 شهراً من الخدمة المتواصلة، سوف يقدم لك تذكرة سفر العودة إلى بلدك.

(ج) في حالة الاستقالة بعد انتهاء 24 شهراً من الخدمة المتواصلة، يحق لك بتذكرة سفر للعودة إلى بلدك. في حال استخدامك جميع مستحقك من تذكرة سفر، يحق لك تذكرة سفر شرط أن تكون قد أكملت ستة أشهر من الترخيص الذي تستحق فيه إجازتك.

(د) إذا تم نقلك إلى أي من مرافق روتانا الأخرى، واخترت الاستقالة، فمن يحق لك الحصول على تذكرة سفر للعودة إلى الوطن، إلا بعد قضاء 6 أشهر من الخدمة الفعلية في الفندق الجديد وبشرط أن تكون قد أكملت 24 شهراً من الخدمة المستمرة مع فنادق روتانا بعقد خاص بالمغتربين. تذكرة العودة إلى الوطن لا يمكن أن تصرف نقداً.

مكافأة نهاية الخدمة

سيكون لك الحق في الحصول على مكافأة نهاية الخدمة وفقاً لأحكام قانون العمل في مملكة البحرين. قد تصادر التعويضات في حالات الفصل لسوء السلوك أو الإخلال بشروط أخرى دون سابق إنذار وفقاً للقانون العمل في مملكة البحرين. تتولى الجهات المختصة بمملكة البحرين في (مقاصة) التعاطي مع حالات النزاع المتعلقة بهذا المقدر.

ستكون مسؤول عن الضرائب الخصومات أو المساهمات إذا أو تكون مطبقة بقانون المملكة أو النظام الحكومي.

إذا وجدت عرض العمل أعلاه مقبول، يرجى تأكيد قبولك من خلال التوقيع على نسخة من هذه الرسالة وإعادته إلينا خلال 7 أيام عمل.

نتطلع إلى قبولك هذا العرض وإن تصبح عضواً قيماً من فريق داون تاون روتانا.

شريف الدين خاتاموف
مدير إدارة الموارد البشرية
فرديس جورج
المدير العام

أنا أنا أي شارون سيڤير التي قد قرأت وفهمت بشكل كامل جميع الشروط والإحكام الخاصة بعرض العمل هذا و بموجب توقيعني أدناه أؤكد موافقتي على الشروط والإحكام المذكورة به بحيث يتحول هذا العرض إلى عقد ملزم للطرفين.

التوقيع: _____

التاريخ: _____

Principally

Colleague Development

In view of the company's growth and development, all colleagues are encouraged to take responsibility in the development of their individual skills as well as their own self development. Therefore periodically you will be required to attend training courses and programmes related to your development and to your work.

Inter Company Transfer

Rotana Hotels reserves the right to transfer colleagues within the company in line with its expansion plan, according to Inter company transfer policy. Such transfers may be on short term or long term basis. Due consideration will be given to your personal circumstances. However, declining an opportunity to transfer as requested by the company on more than 2 occasions may result in termination of the employment contract according to company policy HR 46 - Inter-Company Transfers.

Company Policies

You are required to comply with company's policies and practices as communicated to you. Policies and practices are explained and clarified through the Colleague's Handbook, Hotel LIFE, Corporate Office policies and other communication channels. The company reserves the right to change policies and practices at any time without prior notice. This will be communicated to all concerned accordingly.

Conflict of Interest

You shall not without prior written permission from the company, engage in any work for a third party with or without remuneration even outside official working hours, or participate, directly or indirectly, in an activity or enterprise in direct conflict with the company's interest, or in any concern having transactions with the company.

Non-Compete Clause

As you will be employed under our sponsorship, on termination of your employment you may be prevented from taking up further employment with a competitor in Manama for a period of 12 months as per Article 73 of the Kingdom of Bahrain Labour Law.

Business Conduct and Ethics

You are required to comply with the attached Business Conduct and Ethics Policy, which is an integral part of this contract.

Moreover, you may not disclose information of a confidential nature, such as your remuneration or that of other colleagues, business results, figures and other confidential information to another party within or outside the company. You must also return all confidential material, manuals, documents, financial data and results, upon the termination of your employment. The Company maintains the right to take the necessary legal action for non-compliance with the attached Business Conduct and Ethics Policy.

Repatriation

a) Should you resign before completion of 24 months service, you will be responsible for the cost of your own air ticket to return to your home destination.

تطوير الزملاء

نظراً لنمو الشركة وتطورها، نشجع جميع الزملاء بتحمل المسؤولية في تطوير مهاراتهم الفردية وكذلك التنمية الذاتية لذلك سوف تكون مدعواً بشكل دوري لحضور دورات تدريبية وبرامج مرتبطة بالتنمية وخاصة بعملك.

الانتقال الداخلي في الشركة

تحتفظ روتانا بالحق في نقل الزملاء داخل الشركة بما يتماشى مع خططها التوسعية، وفقاً لسياسة الانتقال الداخلية في الشركة. قد تكون هذه الانتقالات قصيرة أو طويلة المدى. وسيتم الأخذ في الاعتبار ظروفك الشخصية. ومع ذلك، إن رفض فرصة الانتقال كما هو مطلوب من قبل الشركة أكثر من مرتين قد يؤدي إلى إنهاء عقد العمل وفقاً للنظام الداخلي المعمد لقسم الموارد البشرية HR 46 - نقل داخل الشركة.

سياسة الشركة

يتوجب عليك التقيد بسياسة الشركة وإجراءاتها المتبعة. إن سياسة الشركة والقوانين موضعين ومفصلين في الكتيب الخاص بالزملاء، البرنامج التثقيفي LIFE، أنظمة الإدارة العامة للشركة وطرق التواصل الأخرى. يحق للشركة تحليل هذه الأنظمة والقوانين الداخلية في أي وقت من الأوقات بدون ائذار مسبق حيث يتم إرسال هذه التحليلات إلى جميع الأطراف المعنية تبعاً لذلك.

تضارب المصالح

لا يحق لك العمل لطرف آخر بلجر أو بدون أجر حتى خارج أوقات العمل، كما لا يحق لك أن تشترك بمصلحة مباشرة أو غير مباشرة في أي نشاط أو مشروع تتعارض مصالحه مع مصالح الشركة أو يكون له أي شأن مع الشركة، بدون إذن خطي ومسبق من الشركة.

بند عدم التنافس

بما أنه سيتم تعيينك تحت كفالة الشركة، لا يحق لك العمل مع أي منافس للشركة بعد انتهاء العقد في (المنطقة) لمدة 12 شهراً وفقاً للمادة 73 من قانون العمل في مملكة البحرين.

السلوك المهني والأخلاقي

يتوجب عليك أيضاً أن تتقيد بمسألة السلوك المهني وسياسة الأخلاق المرفقة، والتي هي جزء لا يتجزأ من هذا العقد.

لا يحق لك الكشف عن معلومات ذات طابع سري، مثل الأجور المتعلقة بك أو بالزملاء الآخرين، أو نتائج الأعمال والأرقام وغيرها من المعلومات السرية إلى أي طرف آخر داخل أو خارج الشركة. ويتوجب عليك أيضاً إعادة جميع المواد المادية والكتب والوثائق والبيانات والنتائج المالية، عند انتهاء عملك لدى الشركة. ويحق للشركة مقاضاةك في حال عدم التقيد بمسألة السلوك المهني وسياسة الأخلاق المرفقة.

العودة إلى الوطن

(1) في حالة الاستقالة قبل انتهاء 24 شهراً من الخدمة، سوف تكون مسؤولاً عن دفع تكاليف تذكرة الطيران الخاصة بالعودة إلى وطنك.

Signature

FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHENNAI-688 524

Meals

You will be entitled to duty meals in the Colleague Outlet.

الوجبات

يحق لك الحصول على وجبات طعام في مطعم الزملاء.

Laundry

You will be provided with laundry facilities according to company policy **HR 22 – Laundry Entitlement**.

المغسلة

يتوفر لك خدمات الغسيل وفقاً لسياسة الشركة رقم **HR 22** - استحقاق غسيل الملابس.

Hours of Work

You are required to work 48 hours per week, excluding breaks. However, in your position you are expected to be flexible and work extended hours when necessary.

ساعات العمل

يتمتع عليك العمل 48 ساعة في الأسبوع باستثناء فترات الراحة و العطلة الرسمية ولكن في طبيعة وظيفتك يتوقع منك المرونة والعمل لساعات إضافية عند الضرورة.

Should you be required to work overtime, you will be paid based on the **Kingdom of Bahrain Labour Law** and company policy. Positions between grades 1 – 5 will not be entitled to overtime payment.

إذا كان هناك حاجة إلى العمل الإضافي، سيتم الدفع لك وفقاً لـ **قانون العمل في مملكة البحرين** وسياسة الشركة. لا يحق للموظفين من درجة 1 - 5 بلجر العمل الإضافي.

Public Holidays

You will be entitled to all public holidays based on press releases concerning the private sector according to **Kingdom of Bahrain Labour Law**. Any public holiday that falls during your annual vacation cannot be claimed or availed.

العطلات الرسمية

يحق لك في جميع أيام العطلات الرسمية بناءً على البيانات الصحفية المتعلقة بقطاع الخاص وفقاً لقانون العمل في مملكة البحرين. لا يمكن المطالبة أو الاستقانة من أي عطلة رسمية تقع خلال العطلة السنوية الخاص بك.

Medical Insurance

You will be enrolled in the Medical Insurance Scheme according to the **Council of Cooperative Health Insurance** and company policy **HR 19 – Medical Facilities and Life Insurance**.

التأمين الصحي

يتم تسجيل في نظام التأمين الصحي وفقاً لقانون الشركة ونظام مجلس التعاون الصحي للتأمين ونظام الشركة رقم **HR 19** - المرافق الطبية والتأمين على الحياة.

Life Insurance

You will be enrolled in the Life Insurance Scheme according to company policy **HR 19 - Medical Facilities and Life Insurance**.

التأمين على الحياة

سيتم توفير التأمين الخاص وفقاً لأحكام تعويض العمال، المنصوص عليها في نظام الشركة رقم **HR 19** - المرافق الطبية والتأمين على الحياة.

Sick Leave

You will be eligible for paid sick leave according to **Kingdom of Bahrain Labour Law**. All sick leave availed must be certified by a doctor or a competent medical authority in the **Kingdom of Bahrain**.

الإجازات المرضية

سوف تكون مؤهلاً للحصول على إجازة مرضية مدفوعة الأجر وفقاً لقانون العمل في مملكة البحرين. يجب أن تتمد جميع الإجازات المرضية المستحقة من قبل طبيب أو السلطة الطبية المختصة في مملكة البحرين.

Short Term Incentives – STI

Positions Grade 1 – 10, will be eligible for the annual bonus scheme, Rotana Balanced Scorecards (RBS), according to company policy **HR 56 - Rotana Balanced Scorecards**. The company reserves the right to amend the policy at any given time.

حوافز قصيرة المدى

الوظائف في درجة 1 - 10 مؤهلة لنظام المكافآت السنوي وفقاً لسياسة الشركة **HR 56** - بطايق نتائج روتانا يحق للشركة تعديل هذه السياسة في أي وقت من الأوقات.

Discounts & Facilities

Upon completion of the probationary period, you will be entitled to stay at discounted room rates and you will also be entitled to a 50% discount on Food & Beverage, consumed in any Rotana Property. More about colleague's discounts and facilities are illustrated in company policy **HR 35 - Colleague's Discount**.

التخفيضات والتسهيلات

بعد اكتمال فترة الاختبار و تعيينك في العمل، يحق لك حجز غرف بأسعار مخفضة و يمكنك أيضاً الحصول على خصم 50% على المأكولات و المقروبات في أي من فنادق روتانا، وفقاً لسياسة الشركة **HR 35** - خصم الزملاء.



Signature of FR. BAIJU GEORGE

FR. BAIJU GEORGE
PRINCIPAL

NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Employment Contract - Expatriates

Should you be terminated prior to completing **2 years** of service for reasons other than what is stipulated in **Article 80**, you will be compensated as per **Article 99** of the **Kingdom of Bahrain Labour Law**.

Probation Period

Your employment is subject to the satisfactory completion of **3 months**, excluding public holidays and sick leave that may fall during this period. During this period, your conduct, demeanour, abilities and performance will be monitored and evaluated by the company, and only if deemed appropriate, at the sole discretion of the company, your appointment will be confirmed. During the probation period either party can terminate the employment without notice according to **Kingdom of Bahrain Labour Law**.

Notice Period

Either party may terminate the contract by giving the other party **2 months** notice in writing any time after completion of the probation period.

Permanent Residence

Cochin, India will be considered your permanent residence, as per the passport carrying your **Kingdom of Bahrain resident permit**.

Air PassageCommencement Air Ticket:

Upon commencement of your employment, you will be provided with an economy class air ticket from **Cochin, India** to **Manama, Bahrain**.

Annual Leave Air Ticket:

Upon completion of **24 months** continuous service, you will be provided with a return economy class air ticket **Manama / Cochin / Manama** for the sole purpose of your leave. The ticket will be to the closest international airport to your permanent residence.

All air tickets will be issued according to company policy **HR 12 - Air Travel**. Tickets may not be accumulated or converted to cash.

Annual Leave

On completion of **12 months** of continuous service, you will be entitled to **30 days** paid annual leave, which includes days off and working days. Annual leave must be applied 30 days in advance and must be taken at a mutually convenient period for you and the company, based on business levels.

Your accrued number of vacation days at any given time, should not exceed **24 months** vacation entitlement.

Accommodation

According to your grade you will be provided with a furnished **3 in 1 sharing room**. Water and electricity charges will be paid by the company.

إذا قررت الشركة سحب العقد قبل انتهاء مدة سنتين من العمل لأسباب المنصوص عليها في المادة 80 ، يتوجب على الشركة بتعويضك وفقاً للمادة 99 حسب قانون العمل في مملكة البحرين.

فترة التثبيت

يعتمد تعيينك على استكمالك لفترة 3 أشهر تمت الاختبار غير شاملة العطلة الرسمية والاجازات المرضية التي لا تكون خلال هذه الفترة. في خلال هذه الفترة، سيتم مراقبة سلوكك، مظهرك، قدرتك و اداءك من قبل الشركة، وفقط إذا ارتأت الشركة أن ذلك مناسبه وفقاً لتقديرها سيتم تأكيد تعيينك. خلال فترة الاختبار يحق لأي من الطرفين إنهاء العمل دون سابق إنذار حسب قانون العمل في مملكة البحرين.

فترة إخطار

يحق لأي من الطرفين إنهاء العقد من خلال إعطاء الطرف الآخر إشعاراً خطياً مدته شهران في أي وقت بعد الانتهاء من فترة الاختبار.

الإقامة الدائمة

يعتبر مكان إقامتك الدائم (كوشين ، الهند)، وفقاً لجواز السفر الذي يحمل تصريح إقامتك في مملكة البحرين.

تذاكر السفرتذكرة طيران بدء العمل:

عند بدء عملك سوف يقدم لك و لتذكرة طيران من الدرجة السياحية من (كوشين ، الهند) إلى (المنامة ، البحرين).

تذكرة طيران الإجازة السنوية:

عند اكتمال 24 شهراً من الخدمة المتواصلة، سوف يقدم لك تذكرة طيران ذهاب وإياب منلعة / كوشين / منامة على الدرجة السياحية تكون فقط لغرض الإجازة. و تصدر تذاكر السفر إلى أقرب مطار دولي من مكان إقامتك الدائم.

تصدر جميع تذاكر السفر وفقاً لسياسة الشركة رقم 12 HR - السفر الجوي. لا يجوز تراكم التذاكر أو تحويلها إلى نقود.

الإجازة السنوية

عند اكتمال 12 شهراً من الخدمة المتواصلة، يحق لك في إجازة سنوية مستحقة 30 يوماً مدفوعة الأجر التي تشمل أيام العطلات وأيام العمل. يجب تقديم طلب الإجازة السنوية قبل ثلاثين يوماً من تاريخ الإجازة وعلى أن تؤخذ في فترة مناسبة لك والشركة، على صعيد العمل.

في أي وقت من الأوقات، يجب ألا يتخطى عدد أيام الاجازات المتراكمة، 24 شهراً من الاجازات المستحقة.

السكن

وفقاً للدرجة الوظيفية سيؤمن لك 3 في 1 غرفة مشتركة مفروشة و مستكمل الشركة يدفع رسوم المياه والكهرباء.

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA 688-524

ClaySys Technologies Pvt Ltd (ClaySys/Company) - Employment Offer and Agreement

Date: 18th June, 2022.

Farsana Badarudeen,
Haseena Manzil,
Poochakkal P.O,
Cherthala, Alappuzha,
Kerala, Pin-688526.

Dear Farsana,

We are pleased to offer you the position of 'Software Analyst-L1'. Attached are the specific terms and conditions of our offer – please read these important details carefully, including your compensation detailed on page 5.

Acceptance and Commencement

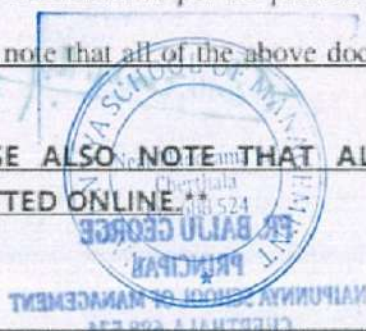
Your appointment will be effective on your joining date on **22nd June, 2022**. Please contact us immediately if you require an alternative joining date. If you do not confirm your acceptance or we are unable to set an alternative date, this offer will be withdrawn.

To confirm your acceptance of this offer, you are required to:

- Respond via email to hr@claysys.com or present an Acceptance letter at the ClaySys office, to communicate acceptance of the offer and to confirm your joining date. Please note that if you do not respond with your acceptance, you will not be allowed to join on the joining date specified above.
- Any change of joining date must be sent to hr@claysys.com at least 5 days prior to your original joining date. The new joining date must be a weekday (except Saturday & Sunday) and should be no later than 5 days from the joining date specified above. On the joining date at 10:00 a.m., please note that it is important to be on time to complete the joining formalities. If you arrive late, you will not be allowed to join and must reschedule your joining date. Please submit all the required documents mentioned below via email before your joining date: (i) the Scanned offer letter duly signed and dated by you; (ii) 1 self - attested photograph (passport sized, color photo with a white background), (iii) Scanned copy of the following documents:
 - Education degree certificate. Scanned copy should include both front and back sides of the certificate.
 - Relieving letter or resignation acceptance letter from your most recent employer.
 - Proof of identity. Submit the scanned copy of following documents:: passport, driving license, aadhar card, voter's identification card and PAN card.
 - If you have stated in your application to ClaySys that you are differently abled, please bring the disability certificate as per the prescribed format, duly filed & signed.

* Please note that all of the above documents are mandatory and you will not be allowed to join without them.

****PLEASE ALSO NOTE THAT ALL THE ABOVE MENTIONED DOCUMENTS HAVE TO BE SUBMITTED ONLINE****



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Offer Letter

1 message

Seema A S <seema.as@tajhotels.com>
To: albyalby8075@gmail.com <albyalby8075@gmail.com>
Cc: Jose Sunny <sunny.jose@tajhotels.com>

Sun, 19 Jun, 2022 at 11:06 am

Dear Mr. Albin Benny,

Congratulations!

Subsequent to our discussions, we are pleased to offer you the position of **Guest Service Associate (FTC)** in **Food & Beverage Service** department at The Gateway Hotel, Calicut.

Kindly contact Mr. Jose Sunny (sunny.jose@tajhotels.com) at the Human Resources department for completion of the pre-employment medical formalities.

This offer is subject to you being certified medically fit by the company medical officer and satisfactory verification of your Credentials / Testimonials.

Documents Required:

- COVID RT PCR Test with Negative Report 48hrs prior to joining date
- Vaccination Certificate (1st Dose / Final)
- Medical Test Reports (Pathological Lab Test) stating medically & physically fit to work and not suffering from any communicable diseases
- Police Clearance certificate
- ID Proof (Passport/Election ID/Driving License)
- PAN Card & Aadhaar Card copies
- Educational Certificate & Experience Certificate copies
- Passport Size photo - 6 no's

Kindly acknowledge receipt of the offer and note that your **date of joining** will be **22nd June 2022 Wednesday**. Your appointment letter will be handed over to you on your joining the company.

*Gross salary will be Rs. 12, 000/- per month, food & accommodation plus other benefits as per the level offered.

I take this opportunity to extend to you a warm welcome and look forward to a long, happy and fruitful association.

Thank you.

Regards,



Prithvi George

FR. BALJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Seema A.S

Manager – Human Resources

T: +91 495 661 3052 | M: +91 80890 01042

seema.as@tajhotels.com

THE GATEWAY HOTEL
BEACH ROAD CALICUT

THE GATEWAY HOTEL CALICUT

P.T. Usha Road, Calicut - 673032

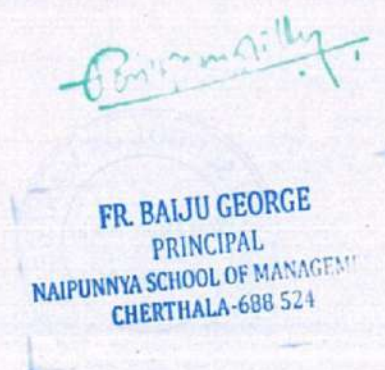
Kerala

www.tajhotels.com/en-in/the-gateway-hotels/

TAJ SELECTIONS VIVANTA GINGER amā Qmin TAJ Seta



DISCLAIMER: This email (including any attachments) is intended for the sole use of the intended recipient/s and may contain material that is CONFIDENTIAL AND PRIVATE COMPANY INFORMATION. Any review or reliance by others or copying or distribution or forwarding of any or all of the contents in this message is STRICTLY PROHIBITED. The opinions expressed are those of the sender, and do not necessarily reflect those of the Company. If you are not the intended recipient, please contact the sender by email and delete all copies; your cooperation in this regard is appreciated.



Salary & Benefits Offer Terms

Name	Ardramol Binoy
Job Title	Waitress
Responsibility Level	Grand Team Member
Reporting To	Assistant Manager Outlet
Effective Date	June 15, 2022

SALARY HEAD	Per Month	Per year
MONTHLY		
Basic Salary	8,500	102,000
House Rent Allowance	3,400	40,800
Special Allowance	-	-
Conveyance Allowance	-	-
GROSS SALARY PER MONTH	11,900	142,800
ANNUAL BENEFITS		
LTA (payable per annum)	708	8,500
Bonus*	708	8,500
TOTAL ANNUAL BENEFITS	1,416	17,000
PERQUISITES		
PF @12%	1,020	12,240
ESIC	387	4,641
TOTAL PERQUISITES	1,407	16,881
Cost to Company	14,723	176,681

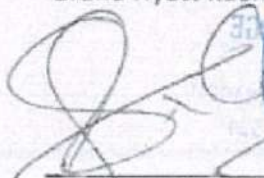
Important Note

Please note that this private salary information is deemed confidential and is an agreement between the company and you. Divulging of this information to any third party or to any other employee within this organisation will be considered as a gross misconduct and may result in the termination of the benefits extended to you in this agreement or termination of your employment.

* As per Payment of Bonus Act - 1965

On behalf of

Grand Hyatt Kochi Bolgatty



 Director of Human Resources

Accepted by:



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA 688 524

yathriTM
TOURS & TRAVELS

35/1886 A(3), South Janatha Road, Palarivattom, Kochi - 682 025
Ph. : +91 484 2348034, Mob : +91 98471 88880, +91 97442 10057, +91 96562 35342, web: www.yathriholidays.com, e-mail : yathriholidays@gmail.com

21 Feb 2022

Dear **Miss. Alby Antony**,

Congratulations! We are pleased to confirm that you have been selected to work for **M/S Yathri Tours and Travels**. We are delighted to make you the following job offer.

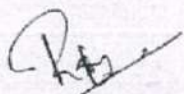
The position we are offering you is that of **Accounts Assistant** at a monthly salary of **INR 12,000/-** with an annual cost to company **INR 1,44,000/-**. This position reports to **Mrs Manju Mohan**. Your working hours will be from **9.15AM to 5.30PM, Monday to Friday** and on **Saturday 9.15AM to 12.30PM**. Please note that you have compulsory go through a training period of **02 Months** training session with a stipend of **INR 6000/- per month**. There will be casual leave of 12 days per annum.

We would like you to start work on **01 March 2022 at 9.15AM**. Please report to **Mr Manju Mohan**, for documentation and orientation. If this date is not acceptable, please contact me immediately.

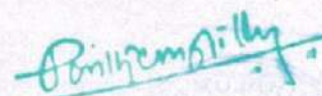
Please sign the enclosed copy of this letter and return it to me by **25 Feb 2022** to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our company and look forward to working with you.

Sincerely,



Rashmi Murali
Managing Partner
Yathri Tours & Travels



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



ClaySys Technologies Pvt Ltd (ClaySys/Company) - Employment Offer and Agreement

Date: 18th June, 2022

Nivya Rose K I,
Kurisunkal House
Arthunkal P O
Cherthala, Alappuzha
Kerala-688530.

Dear Nivya,

We are pleased to offer you the position of **'Software Analyst-L1'**. Attached are the specific terms and conditions of our offer - please read these important details carefully, including your compensation detailed on page 5.

Acceptance and Commencement

Your appointment will be effective on your joining date on **22nd June, 2022**. Please contact us immediately if you require an alternative joining date. If you do not confirm your acceptance or we are unable to set an alternative date, this offer will be withdrawn.

To confirm your acceptance of this offer, you are required to:

• Respond via email to hr@claysys.com or present an Acceptance letter at the ClaySys office, to communicate acceptance of the offer and to confirm your joining date. Please note that if you do not respond with your acceptance, you will not be allowed to join on the joining date specified above.

• Any change of joining date must be sent to hr@claysys.com at least 5 days prior to your original joining date. The new joining date must be a weekday (except Saturday & Sunday) and should be no later than 5 days from the joining date specified above. On the joining date at 10:00 a.m., please note that it is important to be on time to complete the joining formalities. If you arrive late, you will not be allowed to join and must reschedule your joining date. Please submit all the required documents mentioned below via email before your joining date: (i) the Scanned offer letter duly signed and dated by you; (ii) 1 self-attested photograph (passport sized, color photo with a white background); (iii) Scanned copy of the following documents:

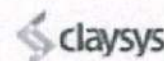
- Education degree certificate. Scanned copy should include both front and back sides of the certificate.
- Relieving letter or resignation acceptance letter from your most recent employer.
- Proof of identity. Submit the scanned copy of following documents: passport, driving license, aadhar card, voter's identification card and PAN card.
- If you have stated in your application to ClaySys that you are differently abled, please bring the disability certificate as per the prescribed format, duly filed & signed.

* Please note that all of the above documents are mandatory and you will not be allowed to join without them.

****PLEASE ALSO NOTE THAT ALL THE ABOVE MENTIONED DOCUMENTS HAVE TO BE SUBMITTED ONLINE.****

Employee Name: Nivya Rose K I Signature:

Page 1



ClaySys Technologies Pvt Ltd (ClaySys/Company) - Employment Offer and Agreement

The other terms and conditions of the offer are as follows:

1. Your posting will be in ClaySys at **Kochi Infopark/Cherthala Infopark, Kerala**. You could be asked to relocate at any time. Your services will be transferable and you may be assigned to any office of ClaySys, a subsidiary, or associate company. In such case, you will be governed by the policies of that location.

2. Your appointment is contingent upon satisfactory reference & background checks including verification of your application materials, education and employment history. Your employment is also contingent upon your ability to work for the Company without restriction (i.e. you do not have any non-compete obligations or other restrictive clauses with any previous employer).

3. Your designation may be changed at the discretion of the Company depending on the work assigned to

4. You may be required to travel on Company work and you will be reimbursed expenses as per Company policy.

5. If you are absent for a continuous period of 3 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your service without notice.



FR. BALJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



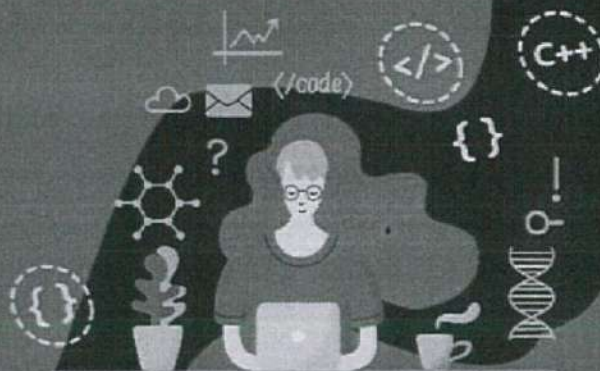
Infosys Freshers Recrui... 17 Jun

to Infosys ✓



Move forward.
Take the world with you.

CAMPUS RECRUITMENT PROGRAM



Infosys®

top
EMPLOYER

GLOBAL
2021

Great
Place
To
Work.
Certified
NQA

Hello!

Thank you for participating in the **Infosys** Campus Recruitment Program.

Congratulations! You have cleared the interview round to receive a final job offer for Systems Associate role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, **Infosys** will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at Talent.Acquisition@infosys.com. **Infosys** recruitment process related emails sent to any other **Infosys** email address might not be responded to.

We look forward to welcoming you into our **Infosys** family.

Regards,

Talent Acquisition

Infosys

Copyright © 2022 Infosys Limited



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

EMPLOYMENT OFFER LETTER

Cappgemini Ref: 6081578/1169340.

06/28/2022
Jagadeesh S

RAMNIVAS, CHAMMANADU, KUTHIATHODE P.O., CHERTHALA, ALAPPUZHA DIST., KERALA, INDIA, PIN CODE: 688533
ALAPPUZHA, Kerala
India.

Confidential

Dear Jagadeesh S,

Pursuant to our discussions, we are pleased to offer you employment opportunity, on probation basis, with **Cappgemini Technology Services India Limited** ('Cappgemini' or 'Company') starting from **08/30/2022** (or such other date as may be communicated to you by the Company), as per details given below.

- A) Your current designation will be **Software Associate/A3**
- B) You will be required to work at the Company's offices in **Bangalore**
- C) You have to report by 8.30 am at **Bangalore** office, for joining formalities and contact security at the main gate for your entry pass at:

Address
164-165, EPIP Phase II,
EPIP Industrial Area, Whitefield, Bengaluru 560066

Please note that your name mentioned in the offer letter will be used to create your employee records in Cappgemini & the same will be continued for all the communication & Company documentation purpose. In case you need a change in the name; please contact your recruiter before your DOJ. Please note that post joining, no changes can be made. The name provided by you should match with the documents submitted to the Company at time of joining, such as Education certificate, Experience letters, Relieving letters, PAN card, Passport, etc.

D) Your all-inclusive annual target compensation (on a cost to company basis) will be **INR 275,006.00 (Rupees Two Lakh Seventy Five Thousand And Six Only)** which would comprise your salary, applicable statutory benefits, bonus, if any, and/or any incentives/skill based allowance as applicable to you. Your compensation shall be paid on a monthly basis, in arrears. The Company shall deduct tax at source and any other applicable taxes at the time of making payment.

The breakup of your all-inclusive annual target compensation is as follows:



Baiju George

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

PROPOSED OFFER		
Name	Jijo Thomas	
Designation	Guest Service Associate - F&B Services	
Job Level	2	
Hotel	Novotel Kochi Infopark	
Reporting To	F&B Manager	
Date of Joining	18-Apr-22	
Salary & Allowances (A)	Rs / Mth	Rs / Year
Basic Salary & Dearness Allowance	11,500	1,38,000
House Rent Allowance	200	2,400
Total (A)	11,700	1,40,400
Retiral Benefits (B)		
Employer PF Contribution @ 12% of Basic Salary & Dearness Allowance	1,380	16,560
Employer Contribution to ESIC @ 3.25% of monthly gross salary	380	4,560
Total (B)	1,760	21,120
Total Fixed Compensation (A+B)	13,460	1,61,520
Note: Your take home salary would be Rs 10000/- Approx.		





DDear Jobin Joseph kannampallithara.

Welcome to the Carnival Team we are delighted to offer you the opportunity to join our FUN Ships! Carnival Cruise Line is the most popular cruise line in the world, with 26 ships carrying more than 5 million guests annually. We employ a workforce of approximately 38,000 people aboard our ship with another 4,000 in our shoreside offices.

Our ships offer 3 to 12-day cruises from ports of which 18 are in the United States. Our cruises sail 52 weeks a year to Mexico and every corner of the Caribbean and a wide choice of seasonal and unique cruises to Alaska, New England, Hawaii, Europe, Australia.

Based on your qualifications and interview results, we hereby confirm that you have been approved for employment with our Hotel, in the position of Assistant Server with a monthly salary of \$48.75 which includes basic wages, quality appreciation payment + 11% vacation and holiday pay. In addition, there is a minimum monthly guaranteed gratuities amount of \$900.

This offer is conditional pending employment reference, physical, obtaining a US C1D visa, and a background check.

The physical/crew fitness exam is subject to final approval from Carnival's Medical Department.

There will be a probationary period of 90 days, if at any time, during this period, your performance or training is below our expected standards, the management may end the contract or offer you an alternate position.

Our employment pool is based on a three to five months' notice, therefore, you may expect to begin employment within this time frame. In any event, it shall not exceed six months. However, we highly suggest that you do not give up your current employment status until you have been assigned a

FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



OJT Confirmation of Mohan Kumar N S

A, Deepthi <Deepthi.A@fourpoints.com>

Sat 18/06/2022 10:17 AM

To: mohankns2002@gmail.com <mohankns2002@gmail.com>

Cc: Naipunya Institute of Hotel Management <placement@nihm.ac.in>; S, Thampuran <Thampuran.S@fourpointshotels.com>

Dear Mohan ,

Vanakkam!!

Congratulations on being selected for Marriott Internship!!

We are pleased to confirm your student **Mohan Kumar N S** joining as OJT at the Four Points by Sheraton, Mahabalipuram, as part of the curriculum and requirement, on the following terms and conditions:

1. The assignment is purely On the Job Training.
2. The training will be 6 Months.
3. The monthly allowance during the course of the training will be INR 3000 (Three thousand only) for OJT. Accommodation & 3-time meal (Breakfast + Lunch + Dinner) in the staff cafeteria will be complimentary.
4. The student must be equipped with their own uniforms on the day of joining – White Shirt full sleeve (2 sets), Black Trousers (2 sets), and Black shoes.
5. The company shall be free to terminate your ward's assignment of Exposure Training at any time during the period of its operation without any notice or whatsoever, in the event of any disobedience, insubordination or any misconduct or breach of rules or any inefficiency, indifference to or negligence in work, or any other grounds which the sole discretion of the company justifies such termination.
6. Please ensure the students report to the Human Resources Department on 01.07.2022 at 1000 hrs. With the following documents

- 1) CV – NOC (no objection certificate) from the Institute
- 2) 2 Photographs
- 3) Police Clearance certificate
- 4) Medical report
- 5) Government ID Proof
- 6) Photocopy of the College ID Card
- 7) 10th & 12th Std. Marks card copy
- 8) Latest Marks card copy
- 9) Covid-19 Certificates (1st dose and 2nd Dose)

As per FSSAI, You are requested to submit the Food Handlers Medical Certificate
The Test for FSSAI would be the following:

1. Vaccination for Typhoid
2. Blood /Urine/Fecal Culture Test for Salmonella, Staph, Shigella,
3. Chest X-Ray
4. Swab Culture
5. Stool/Ova & Cyst

Drop me a line if I can do anything else for you.

"Leadership and Learning are indispensable to each other" – John F. Kennedy



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Happy Learning,
Deepthi A

Learning + Development

M +91 739 749 2142

Four Points by Sheraton
Mahabalipuram, Resort & Convention Center
Ecr-Omr Junction, SH 49, Poonjeri, Mahabalipuram, Tamil Nadu 603104, India



TRAVEL REINVENTED. FOURPOINTS.COM

**"WORK AT MARRIOTT
EQUALS FUN AT MARRIOTT"**

To join the Marriott International family,
visit [Marriott.com/Careers](https://www.marriott.com/careers)

We are One.
We are
MARRIOTT
GROW WITH US.

**PITSTOP
SUNDAY LUNCH**
12:30 pm - 3:30 pm
INR 1250 + taxes

For bookings, call
+91 96000 19192



Prin. Balju George

**FR. BALJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524**

1:00

43.0 KB/s 4G+ 100%



Infosys Campus Recruitment

Program: Congratulations, you have a job offer   Inbox



Infosys Freshers Recruitme... Jun 17
to Infosys 



Hello!

Thank you for participating in the Infosys Campus Recruitment Program.

Congratulations! You have cleared the interview round to receive a final job offer for Systems Associate role. The compensation for this role is INR 2.2 lakhs per annum with one year of probation period from the date of allocation to the business unit.

Please note, this is a conditional job offer subject to your background verification. If falsification of data is detected during the background verification process, Infosys will revoke the job offer made to you.

In case of any queries, please contact your placement office or write to us at TalentAcquisition@infosys.com. Infosys recruitment process related emails sent to any other Infosys email address might not be responded to.

We look forward to welcoming you into our Infosys family.

Regards,

Talent Acquisition

Infosys

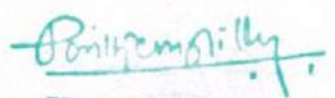
Copyright © 2022 Infosys Limited



 Reply

 Reply all

 Forward


FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

21 Feb 2022

Dear **Miss. Aleena Raju**,

Congratulations! We are pleased to confirm that you have been selected to work for **M/S Yathri Tours and Travels**. We are delighted to make you the following job offer.

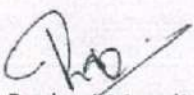
The position we are offering you is that of **Tour Coordinator** at a monthly salary of **INR 12,000/-** with an annual cost to company **INR 1,44,000/-**. This position reports to **Mr Mahin Salim**. Your working hours will be from **9.15AM to 5.30PM, Monday to Friday** and on **Saturday 9.15AM to 12.30PM**. Please note that you have compulsory go through a training period of **02 Months** training session with a stipend of **INR 6000/- per month**. There will be casual leave of 12 days per annum.

We would like you to start work on **01 March 2022 at 9.15AM**. Please report to **Mr Mahin Salim**, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to me by **25 Feb 2022** to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our company and look forward to working with you.

Sincerely,


Rashmi Murali
Managing Partner
Yathri Tours & Travels




FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

21 Feb 2022

Dear **Miss. Darsana Joseph**,

Congratulations! We are pleased to confirm that you have been selected to work for **M/S Yathri Tours and Travels**. We are delighted to make you the following job offer.

The position we are offering you is that of **Tour Coordinator** at a monthly salary of **INR 12,000/-** with an annual cost to company **INR 1,44,000/-**. This position reports to **Mr Mahin Salim**. Your working hours will be from **9.15AM to 5.30PM, Monday to Friday** and on **Saturday 9.15AM to 12.30PM**. Please note that you have compulsory go through a training period of **02 Months** training session with a stipend of **INR 6000/- per month**. There will be casual leave of 12 days per annum.

We would like you to start work on **01 March 2022 at 9.15AM**. Please report to **Mr Mahin Salim**, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to me by **25 Feb 2022** to indicate your acceptance of this offer.

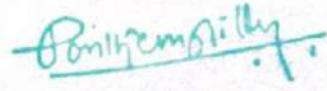
We are confident you will be able to make a significant contribution to the success of our **Company** and look forward to working with you.

Sincerely,



Rashmi Murali
Managing Partner
Yathri Tours & Travels




FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

21 Feb 2022

Dear **Miss. Dilsa Mary Bennichan**,

Congratulations! We are pleased to confirm that you have been selected to work for **M/S Yathri Tours and Travels**. We are delighted to make you the following job offer.

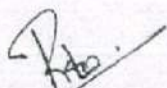
The position we are offering you is that of **Tour Coordinator** at a monthly salary of **INR 12,000/-** with an annual cost to company **INR 1,44,000/-**. This position reports to **Mr Mahin Salim**. Your working hours will be from **9.15AM to 5.30PM, Monday to Friday** and on **Saturday 9.15AM to 12.30PM**. Please note that you have compulsory go through a training period of **02 Months** training session with a **stipend of INR 6000/- per month**. There will be casual leave of 12 days per annum.

We would like you to start work on **01 March 2022 at 9.15AM**. Please report to **Mr Mahin Salim**, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to me by **25 Feb 2022** to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our **company** and look forward to working with you.

Sincerely,



Rashmi Murali
Managing Partner
Yathri Tours & Travels



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTIALA - 688 524



HRD COCONUT L... 1:50 PM

to me ▾



Dear Prince

Congratulations!

We are pleased to offer you the position of " GSA"
with Coconut Lagoon, Kumarakom, Kerala.

Request your acknowledgment & confirmation.

Medical Requirements:

List of medical tests to be taken:

- Blood -Hb
- Urine Routine, VC Stool Culture
- TB Stain, ECG, HAV (Card)
- Typhoid Test (Widal), HBsAg (Card)

Vaccination Certificate, Medical Performa (to
be signed by a registered medical practitioner) &
Police Clearance Certificate to be provided
on joining.

Please feel free to call for any clarifications.



Know Salary 12000-PM(including PF,ESI&LWF)

FR. BAIJU GEORGE

PRINCIPAL

**NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524**

Prin

PROPOSED OFFER		
Name	Ragesh R	
Designation	Guest Service Associate - F&B Services	
Job Level	2	
Hotel	Novotel Kochi Infopark	
Reporting To	F&B Manager	
Date of Joining	Please Confirm	
Salary & Allowances (A)	Rs / Mth	Rs / Year
Basic Salary & Dearness Allowance	11,500	1,38,000
House Rent Allowance	200	2,400
Total (A)	11,700	1,40,400
Retiral Benefits (B)		
Employer PF Contribution @ 12% of Basic Salary & Dearness Allowance	1,380	16,560
Employer Contribution to ESIC @ 3.25% of monthly gross salary	380	4,560
Total (B)	1,760	21,120
Total Fixed Compensation (A+B)	13,460	1,61,520
Note: Your take home salary would be Rs 10000/- Approx.		



FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

OJT Confirmation of Rejoy M Reji

A, Deepthi <Deepthi.A@fourpoints.com>

Sat 18/06/2022 10:20 AM

To: rejimj43@gmail.com <rejimj43@gmail.com>

Cc: Naipunnya Institute of Hotel Management <placement@nihm.ac.in>; S, Thampuran <Thampuran.S@fourpointshotels.com>

1 attachments (402 KB)

Food Handlers Certificate.pdf

Dear Rejoy ,

Vanakkam!!

Congratulations on being selected for Marriott Internship!!

We are pleased to confirm your student Rejoy M Reji joining as OJT at the Four Points by Sheraton, Mahabalipuram, as part of the curriculum and requirement, on the following terms and conditions:

1. The assignment is purely On the Job Training.
2. The training will be 6 Months.
3. The monthly allowance during the course of the training will be INR 3000 (Three thousand only) for OJT. Accommodation & 3-time meal (Breakfast + Lunch + Dinner) in the staff cafeteria will be complimentary.
4. The student must be equipped with their own uniforms on the day of joining – White Shirt full sleeve (2 sets), Black Trousers (2 sets), and Black shoes.
5. The company shall be free to terminate your ward's assignment of Exposure Training at any time during the period of its operation without any notice or whatsoever, in the event of any disobedience, insubordination or any misconduct or breach of rules or any inefficiency, indifference to or negligence in work, or any other grounds which the sole discretion of the company justifies such termination.
6. Please ensure the students report to the Human Resources Department on 01.07.2022 at 1000 hrs. With the following documents

- 1) CV – NOC (no objection certificate) from the Institute
- 2) 2 Photographs
- 3) Police Clearance certificate
- 4) Medical report
- 5) Government ID Proof
- 6) Photocopy of the College ID Card
- 7) 10th & 12th Std. Marks card copy
- 8) Latest Marks card copy
- 9) Covid-19 Certificates (1st dose and 2nd Dose)

As per FSSAI, You are requested to submit the Food Handlers Medical Certificate
The Test for FSSAI would be the following:

1. Vaccination for Typhoid
2. Blood / Urine / Fecal Culture Test for Salmonella, Staph, Shigella,
3. Chest X-Ray
4. Stool Culture
5. Urine Ova & Cyst



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Drop me a line if I can do anything else for you.

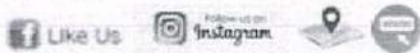
"Leadership and learning are indispensable to each other" – John F. Kennedy

Happy Learning,
Deepthi A

Learning + Development

M +91 739 749 2142

Four Points by Sheraton
Mahabalipuram, Resort & Convention Center
Ecr-Omr Junction, SH 49, Poonjeri, Mahabalipuram, Tamil Nadu 603104, India



TRAVEL REINVENTED. FOURPOINTS.COM

**"WORK AT MARRIOTT
EQUALS FUN AT MARRIOTT"**

To join the Marriott International family,
visit [Marriott.com/Careers](https://www.marriott.com/careers)

**Marriott
INTERNATIONAL**

We are One.
We are
MARRIOTT
GROW WITH US.

**FOUR
POINTS
BY SHERATON**
Mahabalipuram Resort & Convention Center

**PITSTOP
SUNDAY LUNCH**
12:30 pm - 3:30 pm
INR 1250 + taxes

For bookings, call
+91 96000 19192

PETALS



Fr. Baiju George

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Ref: HR/APR/22/B1/59958701/60429700/1001182902

Date: 04 April, 2022

Mr. Midhun J kumar
CMC 7 Varanad po Cherthala
ARUNIMA, CMC-7 Varanad PO Cherthala
Cherthala South Ed 688539
Kerala, India

Dear **Mr. Midhun**

This is with reference to your application and subsequent interview you had with us.

We are pleased to offer you employment as **DMIT in Assistant Manager - B1 grade** in our business on the following terms and conditions:

1. PLACE OF POSTING:

Your initial posting will be at **Cochin, Kerala**.

However, during employment with the Company, you may be posted at any other location in India or abroad, without any additional remuneration. Further your services may be transferred to any other Reliance Group Company.

This offer is subject to your joining us on or before 30 April, 2022.

2. COMPENSATION:

Your compensation on a Cost to Company (CTC) basis will be **Rs. 2,75,000/- (Rupees Two Lac(s) Seventy Five Thousand Only) per annum** and will be payable as under. Please refer to Annexure 1A for detailed breakup of your CTC.

i. Fixed Pay: Rs. 2,75,000/- (Rupees Two Lac(s) Seventy Five Thousand Only) per annum.

This includes Basic Pay and Choice Pay that consists of other allowances, benefits, perquisites etc. as per the compensation policy of the company.

ii. Retirals: Rs. 25,680/- (Rupees Twenty Five Thousand Six Hundred Eighty Only) per annum.

This includes:

- Provident Fund @ 12% of PF Wages (i.e. Basic Pay + Personnel Special Allowance, wherever paid) and may be capped at applicable Statutory Wage Limit or actual PF Wages depending on company policy.
- Gratuity @4.81% of Basic Pay and paid as per provisions of The Payment of Gratuity Act 1972.

3. GENERAL:

You may choose components of your CTC as per your requirement, being referred as Choice Pay. In the year of joining and leaving the Company, the CTC will be pro-rated based on the number of days you are in the employment of the Company.

The available CTC components along with limits have been detailed in Annexure 1B.

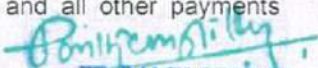
The components within each category of payment are discretionary and the Company has the right to change these components at any time without notice. Your compensation and all other payments received by you would be subject to the prevailing tax rules and regulations.



Reliance Retail Limited

CIN: U01100MH1999PLC120563 Phone: +91 22 35553800

Registered Office: 3rd Floor, Court House, Lokmanya Tilak Marg, Dhobi Talao, Mumbai-400 002, India.
www.relianceretail.com


FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



The Annexure 1A and the detailed "Terms & Conditions of Employment" in Annexure 2 together sets forth the terms and conditions under which the Company would employ you and become effective from the date you join the Company. Your acceptance of the offer of employment would be on the basis of these terms and conditions of employment.

You are requested to sign and return to the Company a copy of this letter containing Annexure 1A and "Terms & Conditions of Employment" in Annexure 2, as confirmation of your acceptance.

This offer and appointment letter shall automatically stand withdrawn in case we do not receive your acknowledgement and acceptance within ten days from issue of this letter.

We wish you a long and successful association with us.

Sincerely yours,
For Reliance Retail Limited

Ankur Shukla
Head - Human Resources

ACKNOWLEDGEMENT & ACCEPTANCE

I have read and understood all terms and conditions relating to my appointment/ employment and declare that I hereby unconditionally and irrevocably accept the same.

I shall report for duty on _____

SIGNATURE: _____

DATE: _____



FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Reliance Retail Limited

CIN: U01100MH1999PLC120563 Phone: +91 22 35553800

Registered Office: 3rd Floor, Court House, Lokmanya Tilak Marg, Dhobi Talao, Mumbai-400 002, India.
www.reliance retail.com

Annexure 1A		
Name: Midhun J kumar		
EARNINGS		
CTC Components	Proposed CTC (Rs.)	
	Monthly	Annual
A. Fixed Pay		
1 Basic Pay	9,838	1,18,058
Choice Pay		
2 Conveyance	Refer to Annexure 1B	
3 Fuel & Maintenance	Refer to Annexure 1B	
4 Leave Travel Allowance	Refer to Annexure 1B	
5 Medical Reimbursement	Refer to Annexure 1B	
6 Bonus*	1,968	23,612
7 Residual Choice Pay	4,052	48,622
Housing		
8 House Rent Allowance	4,919	59,029
Retirals		
9 PF - Employer Contribution	1,667	20,002
10 Gratuity (4.81% of Basic)	473	5,679
Total Fixed Pay [A]	22,917	2,75,000
Total CTC (A)	22,917	2,75,000
Note: The above amounts are the maximum permissible limits. On joining, you may change the same to suit your needs. (*) In case of employees that are entitled to Bonus under the Payment of Bonus Act 1965. (**) For Insurance Premium debits, please refer Annexure 1B		

Insurance (Pay Slip Debit As Per Grade)	Monthly	Annual
GPA Insurance Premium		
Group Term Life Insurance Premium		
Medical Insurance Premium		



Principally

FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT

Annexure - 2

TERMS AND CONDITIONS OF EMPLOYMENT

1. MEDICAL FITNESS & VERIFICATION OF PARTICULARS:

Your appointment is subject to:

- a. Medical Fitness: You being declared medically fit by a Medical Officer or by a Doctor specified by the Company and remaining medically fit.
- b. Verification of Particulars: In case particulars mentioned in your application and the representations and warranties provided by you are found false or unsatisfactory, your services would be liable for termination at any time without any notice or any compensation in lieu thereof.

2. PROBATION:

You will be initially on probation for a period of Six Months, which may be extended or reduced at the sole discretion of the Management. During the period of probation, the appointment is terminable by giving 30 days' notice in writing by either side or payment of 30 days Basic salary in lieu thereof. On completion of initial probation period till such time that you are intimated in writing regarding your confirmation, you shall continue to be on probation. After confirmation, the employment can end through three months' notice or payment of Basic salary in lieu thereof by either side. You shall attend duties till you are relieved from services in writing. Waiving the Notice Period on resignation is at the sole discretion of the company.

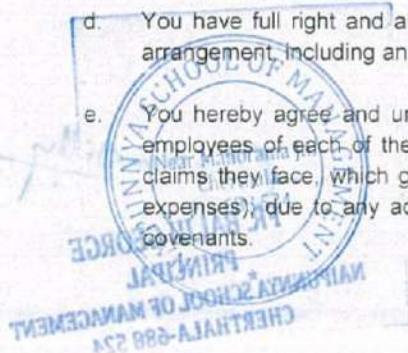
3. TRANSFER

Your employment is transferable to any other place/ establishment/ department/ division/ unit/ branch/ subsidiary of the company. However, such transfer will not entail any increase in your salary and / or adversely affect your emoluments.

4. REPRESENTATIONS AND WARRANTIES:

The Company's agreement to continue to employ you and the compensation and benefits to be paid to you are in consideration of the terms, covenants, and conditions stated herein, and you represent and warrant to the company that:

- a. You are under no contractual or other restriction or obligation which is inconsistent with the conditions contained herein, the performance of your duties hereunder, or the other rights of the Company hereunder.
- b. You are under no physical or mental disability that would hinder the performance of your duties contained herein.
- c. You shall not raise any issue of the reasonableness of the terms, covenants, and/or conditions in any proceeding to enforce these terms, covenants and/or conditions.
- d. You have full right and authority to execute this contract and that you are not bound by any contract or arrangement, including any employment contract, bond or covenant not to compete, inconsistent herewith.
- e. You hereby agree and undertake to indemnify the Company, its affiliates and the directors, officers and employees of each of the foregoing and to hold them harmless from and against any and all third party claims, they face, which give rise to any liabilities, damages, claims, costs and expenses (including legal expenses) due to any act, omission, violation or breach of any of your representations, warranties, and covenants.



FR. BALJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

- f. The Company shall indemnify and defend you to the fullest extent permitted by the law of the State of Company's incorporation and the By-Laws of the Company with respect to any claims that may be brought against you arising out of any action taken or not taken in your capacity as an officer or director of the Company; provided, that, the Company shall not indemnify and defend you with respect to any claims brought against you relating to intentional or willful acts, or to other acts as to which indemnification is not allowable under applicable law.
- g. These terms, covenants, and/or conditions shall survive the termination of your employment with the Company; and conditions set forth herein are essential for the Company's protection; and the Company has relied on these representations, warranties, and agreements by you.

5. DUTIES AND RESPONSIBILITIES:

- a. **Exclusivity:** You agree to perform your duties, responsibilities and obligations efficiently and to the best of your ability. You agree that you will devote all of your working time, care and attention and best efforts to such duties, responsibilities and obligations throughout the term of employment. You also agree that you will not engage in any other employment or business activities. You agree that all of your activities as an employee of the Company shall be in conformity with all the policies, rules and regulations and directions of the Company.

You are required to engage yourself exclusively in the work assigned by the company and shall not take up any independent or individual assignments (whether the same as part time or full time, in an advisory capacity or otherwise) directly or indirectly without the express written consent of your Business Unit Head. You will avoid any such issue which may result in a conflict between your personal interest and the interest of the company in dealing with suppliers, customers and all other organizations or individuals doing or seeking to do business with the company.

You shall obey and comply with all the orders and directions given to you by your superior or any other person duly authorized in that behalf. You shall obey all the rules and regulations, either statutory or otherwise, which are in vogue and may be notified from time to time.

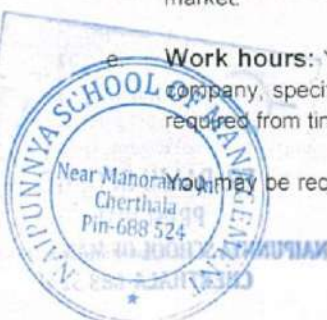
- b. **Non Solicitation:** You will not, during the course of your employment or at any time thereafter, without the prior written consent of the Company, directly or indirectly, solicit for employment, or employ or otherwise contract for the services of, any person who is employed or engaged (either as an employee or consultant) by any of its associated companies or directly or indirectly induce any such employee to leave his or her employment.

This covenant shall survive the termination of your employment with the Company; and prohibits you from directly or indirectly inducing an employee with whom you have worked with or been in association with during your employment with the company.

- c. **Other Interests:** You shall not seek membership of any local or public bodies without first obtaining written permission from the Management.
- d. **Controlling Interest:** You agree that, so long as you are employed by the Company, you will not own, directly or indirectly, any controlling or substantial share or other beneficial interest in any business enterprise which is engaged in, or in competition with, any business engaged in by the Company. Notwithstanding the foregoing, you may own, directly or indirectly, up to 5% of the outstanding securities of any business whose securities are traded on any national stock exchanges or in the over-the-counter market.

- e. **Work hours:** Your working hours at your place of posting shall be as per the rules and regulations of the company, specified from time to time. However, you may be required to work additional hours, as may be required from time to time, to carry out your duties and responsibilities effectively.

You may be required to work on any day of the year, including festival holidays, in the establishment. You



FR. BALJI GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTALA-688 524

will be allowed a weekly off in accordance with law on any one of the days in the week, as per the schedule notified.

You shall be entitled to leave and other benefits as per the rules and regulations of the organization.

- f. **Non-disclosure:** You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our manufacturing processes, technical know-how, security arrangements, administrative and/or organizational matters of a confidential/secret nature, which you may know by virtue of your being the employee of the Company.
- g. **Confidentiality:** You shall keep confidential all the information and material provided to you by the Company concerning their affairs, in order to enable the Company to perform the service. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Company. Your obligation to keep such information confidential shall remain even on termination of this employment.

You shall not at any time, either during your employment or thereafter, except with prior written consent from the company, use for yourself or divulge or disclose, either directly or indirectly, to any person, firm or body corporate, any know-how, drawings or any trade secrets or your user ID and password for various IT applications provided to you or any confidential information as to method or process in connection with any activity of the company or any financial matter of the company which you may acquire during the course of your employment, concerning the business, activity, affairs or property of the company or its subsidiary companies, nor will you keep in your possession or pass on to others without proper written consent of the Management, any documents belonging to the company. You will be solely responsible and accountable for any information loss/sharing or breach of confidentiality in any way which has occurred due to the missing of your credentials.

You are also expected to keep your salary package strictly confidential and not to share any information regarding the salary to anyone except your very close family members.

- h. **Proprietary Rights:** You will disclose to us forthwith any discovery, invention, process or improvement made or discovered by you while in our service, and such discovery, invention, process or improvement shall belong absolutely to and be the sole and absolute property of the Company. If and when required to do so by the Company, you shall at the Company's expense, take out or apply for Letter's Patent, Licenses or other rights, privileges or protection as may be directed by the Company in respect of any such discovery, invention, process or improvement so that the benefit thereof shall accrue to us and you will execute and do all instruments, acts, deeds and things, which may be required by us for assigning, transferring or otherwise vesting the same and all benefits arising in respect thereof in favor of the Company or in favor of such other person or persons, firms or companies, as the company may direct as the sole beneficiary thereof.

You will assign (and you hereby do assign) in perpetuity to the Company or its nominee all of your rights to all such new ideas (including all inventions), and to applications for patent or copyrights in all countries, if any, and execute such documents and take such lawful action as may be reasonably required to assign such new ideas to the Company or its nominee.

You will execute and deliver promptly to the Company (without charge to you but at the expense of the Company) such written instruments and cooperate and do such other acts as the Company in its sole discretion deems necessary or desirable to assign and transfer title in such new ideas to the Company and / or its nominee and to assist the Company in preserving the property right in such new ideas (including against forfeiture, abandonment, or loss) and to vest the entire right and title and interest therein exclusively in the Company and / or its nominee.

i. **Safe-keeping of Company's property:** You will be responsible for the safe keeping and return in good condition and order of all the properties of the company, which may be in your use, custody, care or charge. For the loss of any property of the company in your possession, the company will have a right to assess on its own basis and recover the damages of all such materials from you and to take such other action as it



Barju George
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTALA-688 524

deems proper in the event of your failure to account for such material or property to its satisfaction.

- j. **Return of the Company's Property and records:** Upon termination of your employment, you shall forthwith hand over any letter of Authority or Power of Attorney issued to you or any property / material of the company in your possession at the time of cessation of your employment with the company. Also, you shall return to the Company, without condition, all documents, files, records, keys, and other property of the Company in your possession regardless of the media on which such items are stored, and you shall not retain any copies or duplicates thereof.

- k. **Authorizations for activities:** You will not enter into any commitments or dealings on behalf of the Company for which you have no express authority nor alter or be a party to any alteration of any principle or policy of the Company or exceed the authority or discretion vested in you without the previous sanction of the Company or those in authority over you.

You will avoid any issue which may result in a conflict between your personal interests and the interests of the Company in dealing with suppliers, customers and all other organizations or individuals doing or seeking to do business with the Company.

- l. **Non-disparagement:** You agree that you shall act with the highest standards of propriety and professionalism and shall not criticize, ridicule or make any statement which disparages or is derogatory of the Company, any of its Group companies or any other employee or business associate of the Company or the Group Company in any public or non-public communication with any customer or member of the investment community or media or in any communication.

- m. **Confidential nature of terms of employment:** You agree that, except as may be required by applicable law you shall not disclose the terms of employment to any person other than your close family members.

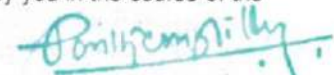
- n. **Model Release:** You hereby consent and authorize the Company and its successors, assigns, nominees, designees or those for whom they are acting, the right to copyright, and/or use, and/or publish photographic portraits or pictures of the employee, or in which the employee may be included in whole or in part, or composite, in conjunction with my own or any other picture, name or reproductions thereof in color or otherwise make through any media at its offices or elsewhere, for art, advertising, business or trade or any other lawful purpose whatsoever. With respect to the foregoing, no promises have been made to employee to secure his / her consent / authorization to this release. You hereby waive any right that you may have to inspect and approve the finished product or the advertising copy that may be used in connection therewith, or the use to which it may be applied. You hereby release, discharge, the Company and its nominees, designees, successors and assigns, or other form whom it is acting, from liability by virtue of any such portraits or pictures, or in any processing tending towards the completion of the finished product.

- o. **Enforceability:** You acknowledge and agree that any violation of any of your duties and responsibilities may result in irreparable damage to the Company, and, accordingly, the Company may obtain injunctive and other equitable relief for any breach or threatened breach of such duties and obligations, in addition to any other remedies available to the Company. You and the Company agree that the restrictions and remedies contained hereinabove are reasonable and that it is your intention and the intention of the Company that such restrictions and remedies shall be enforceable to the fullest extent permissible by law. If it shall be found by a court of competent jurisdiction that any such restriction or remedy is unenforceable but would be enforceable if some part thereof were deleted or the period or area of application reduced, then such restriction or remedy shall apply with such modification as shall be necessary to make it enforceable.

- p. It shall be your responsibility to initiate legal process and / or lodge complaints in respect of offenses committed against the Company or the Company property or the affairs of the Company, as may be necessary, by virtue of the responsibilities attached to the office or role occupied by you in the course of the employment with the company.

6. TERMINATION OF EMPLOYMENT:




FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTALA-688 524

- a. **Employment AT-WILL:** You and the Company acknowledge that the employment is and shall continue to be AT-WILL. This means, that you have the right to terminate your employment at any time and for any reason. Likewise, the Company may terminate your employment with or without cause at any time and for any reason. Accordingly, this letter is not to be construed or interpreted as containing any guarantee of continued employment. As such, the recitation of certain time periods in this letter is solely for the purpose of defining your compensation. It is also not to be construed or interpreted as containing any guarantee of any particular level or nature of compensation.
- b. **Performance:** Your appointment and subsequent continuation of employment with the Company is strictly based on your delivering consistently on the agreed performance parameters and business targets.
- c. **Superannuation:** You will automatically retire from the service of the company on attaining the age of 58 years.
- d. **Absenteeism:** If you absent yourself without leave or remain absent beyond the period of leave originally granted or subsequently extended, you shall be considered as having voluntarily terminated your employment without giving any notice unless you:
 - i. Return to work within 8 days from the commencement of such absence, and
 - ii. Give an explanation to the satisfaction of the Management regarding such absence
- e. **Medical Fitness:** The Management has the right to get you medically examined by any certified medical practitioner during the period of your service. In case you are found medically unfit to continue with the job, you may be terminated from employment.
- f. **Notice Period:** Notwithstanding anything contained herein, the Company, in its sole discretion, may terminate your employment without cause by giving three months' notice in writing or payment of pro rata three months' Basic Salary, in lieu thereof. Likewise, you may resign from employment without cause by giving three months' notice in writing or by payment of pro rata three months' Basic Salary, in lieu thereof. In the event of your resignation, the Company in its sole discretion will have an option to accept the same and relieve you prior to the completion of the stipulated notice period of 3 months, without any pay in lieu of the notice period.
- g. **Termination for Misconduct:** Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term "misconduct" in the case of reasonable suspicion of misconduct, disloyalty, and commission of an act involving moral turpitude, any action of indiscipline or inefficiency.
- h. **Suspension:** You may be placed under suspension, without salary, pending enquiry into the charges of misconduct or otherwise. The salary for the suspension period will be paid to you only when you are found not guilty of any of the charges for which you were suspended and not otherwise.
- i. **Harassment:** The Establishment considers harassment and discrimination of any nature to be an unacceptable form of Behavior, which is not tolerated under any circumstances. All people have the right to work in an environment that is free from harassment and discrimination. Disciplinary action will be taken against anyone found to be guilty of harassing or discriminating against a fellow employee that may result in termination of employment.
- j. **Non-compete:** In the event of your separation from the Company for any reason whatsoever, you will not take up any job or assignment either full time or otherwise, either directly or indirectly, for a period of three months from the date of separation in any industry or business involved in similar/competing business of the company or any of its Group Companies.
- k. **Recovery of Payments:** Payments / reimbursements made towards recovery of notice period by your previous employer and relocation expenses by us will be recovered in full in the event of your separation from the company before completion of one year of joining.



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

7. AUTHORIZATION FOR ANTECEDENT VERIFICATION :

You have hereby given no objection in the Company (Or its group Companies and associates) sharing your personal information and documents, including but not limited to Aadhaar number, other Government issues ID number such as Voter ID, PAN card, DL, name, gender, date of birth, addresses, mobile number, email, education record and employment record with any Reference / Antecedent Verification Organization that company has appointed time being or anytime later for the purpose of background checks and verifications, in order to avail services such as employment / training / management / payment / credit / insurance / house on rent / vehicle on rent, etc.

You have hereby authorized the Company or any agency/ agencies appointed by them from time to time to store your personal information on their platform, which will be accessible to the Company or its service provider for which this consent is being obtained. The Company or its service provider and their authorized users / partners / affiliates / contractors can access and update your digital record on such platform, including data, documents, certificates, verification reports, references, testimonials, etc. and can use related services provided via such agency. You have understood that agency will ensure security and confidentiality of the same.

You also agree that your digital record including references, testimonials and verification reports on such agency platform will only be available to any other users of the platform if/when you provide your explicit consent for the same. You have also understood that you have the option of deleting your digital record from such agency database.

Your No Objection will be coterminous with the arrangement between the Company and any agency / organization engaged by the Company for Reference / Antecedent Verification of your current and past employments.

8. GENERAL:

- a. **Training:** You may be selected and sponsored by the Company for familiarization/ training assignments with our technical collaborators or any other institutions/ organizations in India and/or abroad, based on stipulated terms and conditions. You will diligently and beneficially take part in the training and such assignments in accordance with company policies and directives. The cost of any such training shall be borne by the company and you may be required to sign a Service Bond for a minimum time for which you will serve the company. The company can recover the liquidated damages on the event of your voluntary resignation before the time as mutually agreed upon in the bond.
- b. **Rules Regulations and Policy on Ethics:** You will be covered by the service rules and regulations including conduct, discipline and administrative orders and any such other rules or orders of the company that may come in force from time to time. You must observe the policies that the Company publishes from time to time. These include a requirement that you maintain the highest standards of conduct and act with the highest ethical principles. You must not do anything that may be a conflict of interest with your responsibilities as an employee.
- c. **Media Interaction:** You will not interact with the media - electronic, print or otherwise in
 - i. India or overseas, during or outside work hours, either in your own personal capacity or on behalf of the company unless you have express and direct approval from the Management to interact with the media as the representative of the Company. Only persons duly authorized by the Management are allowed to interact with media on specified subjects. Disclosure of any information other than statutory disclosures or those specifically authorized by the Management is prohibited.
 - ii. Disclosure of information on proceedings of meetings (board / committee / internal) and disclosure of forward-looking statements is prohibited unless such disclosure is specifically approved by the Management. These will need to be combined with cautionary statements, wherever required.
 - iii. You shall also not disclose non-public information selectively to any particular group as it may lead to



[Signature]
FR. BALJO GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

unfair advantage / discrimination.

- iv. For any outside publication of books, articles or manuscripts which relate specifically to the Company's business, policies and processes, you should take the approval of the Management prior to its release.
- v. Any violation of the company's media policy, tantamount to a breach of the terms and conditions of employment and may result in termination of the contract.
- d. **Dispute Jurisdiction:** It is hereby expressly agreed and declared that this letter of employment shall be deemed to have been made at Mumbai and that any dispute or suit or action or proceedings whatsoever arising out of or under this letter of appointment or breach thereof or in respect of any matter or thing herein contained and any claim by either party against the other shall be instituted or adjudicated upon or decided by a court of competent jurisdiction at Mumbai.
- e. **Entire Agreement:** This contract and the document referred to herein contain the entire agreement and understanding of the parties with respect to the subject matter hereof and shall supersede any and all prior or contemporaneous communications, representations, or agreements between the parties, whether oral or written, regarding the subject matter of this contract.
- f. **Age:** Your age mentioned in the Matriculation / Higher Secondary Certificate / Passport will be deemed to be the conclusive proof of your date of birth.
- g. **Change of address:** You will intimate in writing to the Management any change of address within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.
- h. **Passport:** It is desirable that you have a valid passport at all times and ensure that the same is renewed from time to time.
- i. **Travel:** You shall make your own transport arrangements to and fro from the place of work.

In case of one / more clauses of this letter of employment becomes untenable, the same shall not render the letter of employment null and void in its entirety.

The various clauses of this letter are to be read, understood, and interpreted in its entirety, and none of the clauses are severable from the remaining.

I confirm that this contract is in accordance with our mutual understanding and unconditionally and irrevocably accept the above terms and conditions.

Employee Name:

Signature:

Date:




FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNAYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

OJT Confirmation of Abhijith V K

A, Deepthi <Deepthi.A@fourpoints.com>

Sat 18/06/2022 10:14 AM

To: abhijith2001@gmail.com <abhijith2001@gmail.com>

Cc: Naipunnya Institute of Hotel Management <placement@nihm.ac.in>; S, Thampuran <Thampuran.S@fourpointshotels.com>

Dear Abhijith ,

Vanakkam!!

Congratulations on being selected for Marriott Internship!!

We are pleased to confirm your student **Abhijith V K** joining as OJT at the Four Points by Sheraton, Mahabalipuram, as part of the curriculum and requirement, on the following terms and conditions:

1. The assignment is purely On the Job Training.
2. The training will be 6 Months.
3. The monthly allowance during the course of the training will be INR 3000(Three thousand only) for OJT . Accommodation & 3-time meal (Breakfast + Lunch + Dinner) in the staff cafeteria will be complimentary.
4. The student must be equipped with their own uniforms on the day of joining – White Shirt full sleeve (2 sets), Black Trousers (2 sets), and Black shoes.
5. The company shall be free to terminate your ward's assignment of Exposure Training at any time during the period of its operation without any notice or whatsoever, in the event of any disobedience, insubordination or any misconduct or breach of rules or any inefficiency, indifference to or negligence in work, or any other grounds which the sole discretion of the company justifies such termination.
6. Please ensure the students report to the Human Resources Department on 01.07.2022 at 1000 hrs. With the following documents

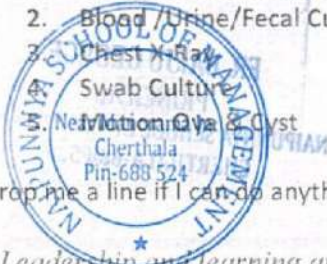
- 1) CV – NOC (no objection certificate) from the Institute
- 2) 2 Photographs
- 3) Police Clearance certificate
- 4) Medical report
- 5) Government ID Proof
- 6) Photocopy of the College ID Card
- 7) 10th & 12th Std. Marks card copy
- 8) Latest Marks card copy
- 9) Covid-19 Certificates (1st dose and 2nd Dose)

As per FSSAI, You are requested to submit the Food Handlers Medical Certificate
The Test for FSSAI would be the following:

1. Vaccination for Typhoid
2. Blood /Urine/Fecal Culture Test for Salmonella, Staph, Shigella,
3. Chest X-Ray
4. Swab Culture
5. Neisseria, Gya & Cyst

Drop me a line if I can do anything else for you.

"Leadership and learning are indispensable to each other" – John F. Kennedy



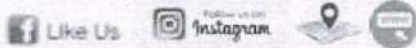
FR. BAIJU GEORGE
FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Happy Learning,
Deepthi A

Learning + Development

M +91 739 749 2142

Four Points by Sheraton
Mahabalipuram, Resort & Convention Center
Ecr-Omr Junction, SH 49, Poonjeri, Mahabalipuram, Tamil Nadu 603104, India



TRAVEL REINVENTED. FOURPOINTS.COM

**"WORK AT MARRIOTT
EQUALS FUN AT MARRIOTT"**

To join the Marriott International family,
visit [Marriott.com/Careers](https://www.marriott.com/careers)

MARRIOTT INTERNATIONAL
We are One.
We are **MARRIOTT**
GROW WITH US.

FOUR POINTS BY SHERATON
Mahabalipuram Resort & Convention Center

PITSTOP
SUNDAY LUNCH
12:30 pm - 3:30 pm
INR 1250 + taxes

For bookings, call
+91 96000 19192

PETALS



Baiju George
FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Employment O...



MÖVENPICK

HOTEL & RESORT
AL BIDA'A KUWAIT

JOB OFFER

Date: 18 June 2022

Dear Alhira Sunitha

We take great pleasure in extending our offer of employment to you at Mövenpick Hotel & Resort Al Bida'a, Kuwait this Employment Agreement outlines the terms and conditions of the employment offer.

Position	: <u>Waitress</u>
Department	: <u>Food & Beverage Department</u>
Contract Duration	: <u>Open Contract (Indefinite)</u>
Monthly Salary	: Your monthly basic salary will be KD 100 /- to be paid in arrears.
Probation Period	: The first 100 days of your employment will be a probationary period. During the probation period, the employer may terminate your employment at any time without notice and without payment being due for any end of service benefits.
Work Schedule	: An average of 48 hours per week, scheduled over 6 days and as required for the satisfactory performance of your duties. In line with your level, overtime compensation is paid as per Kuwait labour law.
Vacation	: 30 calendar days of paid vacation plus the official public holidays of the country of employment.
Accommodation	: To be provided by the Employer as per the employee's level.
Transportation	: To be provided by the Employer from accommodation to hotel and vice versa.
Duty Meals	: To be provided by the Employer at the Employee Dining Room.
Insurance	: - You will be provided with a Health Card that entitles you to use the services of Government Hospitals & Clinics excluding dental, optical & maternity. - You will be entitled to Life & Workman's compensation insurance as per the hotel policy. - You will be entitled to sick leave for every year of your service as per the Kuwait labor law.
Airline Tickets	: - You are entitled to <u>Economy Class</u> . - A one-way ticket, from your point of hire to Kuwait to take up your employment. - One return ticket Kuwait-INDIA -Kuwait for vacation purposes after 24 months of service. - Airline tickets cannot be accumulated, cannot be reimbursed and do not represent a cash benefit.

Yours sincerely,
Mövenpick Hotel & Resort Al Bida'a

Abdul Rahman Al Habbad
Talent & Culture Director

I agree to the terms and conditions presented in this Job Offer.

Name and Signature
Date _____

Mövenpick Hotel & Resort Al Bida'a Kuwait
Salmiya 22084 | P.O. Box 7306 | Kuwait
Phone +965 22 25 31 00
resort.albidaakuwait@movenpick.com
movenpick.com/kuwait-albidaa

movenpick.com



Principally



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNAYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



OFFER OF APPOINTMENT

05th MAY 2022

TITUS JOSHY
KADUNGAPPALLIL(H)
MEMURY P O
MANVETOM
KOTTAYAM

Dear Titus,

In response to your application and subsequent interview we are pleased to congratulate you on your selection as Laundry Assistant – Laundry with The Zuri Kumarakom, Kerala Resort & Spa on the terms and conditions mutually agreed upon.

You are requested to report on 09th May 2022 (10:00 AM) at The Zuri Kumarakom Kerala Resort & Spa.

Please bring the following testimonials at the time of joining:-

- (1) One set of academic qualifications and 10 recent photographs
- (2) Experience certificate / pay slip for last salary drawn
- (3) Photocopy of documents for residence proof (03 copies) & Aadhar Card (3)
- (4) Relieving letter/acceptance of resignation from present employer.
- (5) Police clearance & Bank passbook copy
- (6) Covid 19 test result

One copy of this offer should be duly signed in token of your acceptance on or before 07th May 2022 failing which this offer stands null and void.

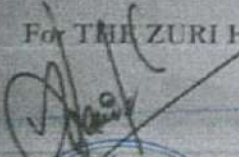
A formal letter of appointment will be issued to you upon joining and completing the pre employment medical examination formalities. In case you are found medically unfit for whatever reasons, the management reserves the right to terminate the appointment thereof on medical grounds.

In case of any further clarifications or assistance please do not hesitate to contact the Human Resources Department.

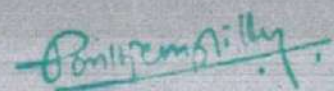
Welcome Aboard and look forward to your association!

Best wishes,

For THE ZURI HOTELS & RESORTS PVT LTD


R. D. KRISHNAN
MANAGER - HUMAN RESOURCES




FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

The Zuri Kumarakom, Kerala Resort & Spa, V 235 A1 to A54, Karottukayal, Kumarakom, Kottayam, Kerala - 686 523 INDIA
Telephone: +91 481 2527272, Facsimile: +91 481 2527282, www.thezurihotels.com

Welcome Back

OJT Confirmation of Abhijith V K

A, Deepthi <Deepthi.A@fourpoints.com>

Sat 18/06/2022 10:14 AM

To: abhijith2001@gmail.com <abhijith2001@gmail.com>

Cc: Naipunnya Institute of Hotel Management <placement@nihm.ac.in>; S, Thampuran <Thampuran.S@fourpointshotels.com>

Dear Abhijith,

Vanakkam!!

Congratulations on being selected for Marriott Internship!!

We are pleased to confirm your student **Abhijith V K** joining as OJT at the Four Points by Sheraton, Mahabalipuram, as part of the curriculum and requirement, on the following terms and conditions:

1. The assignment is purely On the Job Training.
2. The training will be 6 Months.
3. The monthly allowance during the course of the training will be INR 3000 (Three thousand only) for OJT. Accommodation & 3-time meal (Breakfast + Lunch + Dinner) in the staff cafeteria will be complimentary.
4. The student must be equipped with their own uniforms on the day of joining – White Shirt full sleeve (2 sets), Black Trousers (2 sets), and Black shoes.
5. The company shall be free to terminate your ward's assignment of Exposure Training at any time during the period of its operation without any notice or whatsoever, in the event of any disobedience, insubordination or any misconduct or breach of rules or any inefficiency, indifference to or negligence in work, or any other grounds which the sole discretion of the company justifies such termination.
6. Please ensure the students report to the Human Resources Department on 01.07.2022 at 1000 hrs. With the following documents

- 1) CV – NOC (no objection certificate) from the Institute
- 2) 2 Photographs
- 3) Police Clearance certificate
- 4) Medical report
- 5) Government ID Proof
- 6) Photocopy of the College ID Card
- 7) 10th & 12th Std. Marks card copy
- 8) Latest Marks card copy
- 9) Covid-19 Certificates (1st dose and 2nd Dose)

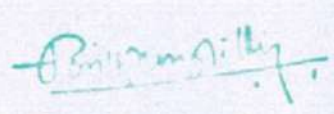
As per FSSAI, You are requested to submit the Food Handlers Medical Certificate

The Test for FSSAI would be the following:

1. Vaccination for Typhoid
2. Blood /Urine/Fecal Culture Test for Salmonella, Staph, Shigella,
3. Swab Culture

Motion Ova Cyst
Near Manorama Jn
Cherthala
Drop me a line if I can do anything else for you.

"Leadership and learning are indispensable to each other" – John F. Kennedy


FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Happy Learning,
Deepthi A

Learning + Development

M +91 739 749 2142

Four Points by Sheraton
Mahabalipuram, Resort & Convention Center
Ecr-Omr Junction, SH 49, Poonjeri, Mahabalipuram, Tamil Nadu 603104, India



TRAVEL REINVENTED. FOURPOINTS.COM

**"WORK AT MARRIOTT
EQUALS FUN AT MARRIOTT"**

To join the Marriott International family,
visit [Marriott.com/Careers](https://www.marriott.com/careers)

Marriott
INTERNATIONAL

We are One.
We are
MARRIOTT
GROW WITH US.

**FOUR
POINTS
BY SHERATON**

PITSTOP
SUNDAY LUNCH
12:30 pm - 3:30 pm
INR 1250 + taxes

For bookings, call
+91 96000 19192

PETALS



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHIERTHALA-688 524

Salary & Benefits Offer Terms

Name	Ardramol Binoy
Job Title	Waitress
Responsibility Level	Grand Team Member
Reporting To	Assistant Manager Outlet
Effective Date	June 15, 2022

SALARY HEAD	Per Month	Per year
MONTHLY		
Basic Salary	8,500	102,000
House Rent Allowance	3,400	40,800
Special Allowance	-	-
Conveyance Allowance	-	-
GROSS SALARY PER MONTH	11,900	142,800
ANNUAL BENEFITS		
LTA (payable per annum)	708	8,500
Bonus*	708	8,500
TOTAL ANNUAL BENEFITS	1,416	17,000
PERQUISITES		
PF @12%	1,020	12,240
ESIC	387	4,641
TOTAL PERQUISITES	1,407	16,881
Cost to Company	14,723	176,681

Important Note

Please note that this private salary information is deemed confidential and is an agreement between the company and you. Divulging of this information to any third party or to any other employee within this organisation will be considered as a gross misconduct and may result in the termination of the benefits extended to you in this agreement or termination of your employment.

* As per Payment of Bonus Act - 1965

On behalf of
Grand Team Member
Cherthala
Pin-688524

Director of Human Resources

Accepted by:

(Signature)
FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CERTHALA-688 524
Ardramol Binoy

0.95
Mbps



§

10

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

8:27

0.95 KB/s



PERSONAL INTERVIEW RESULT



Inbox



Sabu Madhav 7:47 PM

to me



Dear Mr. Akhil,

This email is with reference to the Interview you have attended with MERP Systems.

We are delighted to inform you that you have been selected for our internship Programme and you will be receiving a letter regarding this shortly.

Wish you all the best and a nice time with MERP Systems.

Best Regards

Sabu Madhav

Executive Director

MERP Systems, Inc

CMMI Level 3 SVC, Microsoft GOLD Partner

2201 Cooperative Way, Suite 600, Herndon VA 20171

<https://www.merpsystems.com>

Ph: +91 94001 76000

Email: sabumadhav@merpsystems.com



Fr. Baiju George
FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

**Fwd: Congratulations on being shortlisted as
Guest Service Associate- Housekeeping at
Crowne Plaza, Kochi !!!**

From: john melvin johnmelvinns@gmail.com

To: Naipunnya Institute of Hotel Management
placement@nihm.ac.in

Sent: Monday, 27 June, 1:14 pm

----- Forwarded message -----

From: Ajo Sunny <ajosunny2@gmail.com>

Date: Mon, 27 Jun, 2022, 12:53 pm

Subject: Fwd: Congratulations on being shortlisted as
Guest Service Associate- Housekeeping at Crowne
Plaza, Kochi !!!

To: <johnmelvinns@gmail.com>

----- Forwarded message -----

From: Bibin <hr1@crowneplaza-kochi.com>

Date: Sat, Jun 25, 2022, 3:05 PM

Subject: Congratulations on being shortlisted as
Guest Service Associate- Housekeeping at Crowne
Plaza, Kochi !!!

To: ajosunny2@gmail.com <ajosunny2@gmail.com>

Cc: George, Sinju <sinju.george@ihg.com>, Manis
<manis.pramod@crowneplaza-kochi.com>

Dear Ajo,

Greetings from Crowne Plaza Kochi !!!

Congratulations on being shortlisted as **Guest Service
Associate- Housekeeping** at Crowne Plaza, Kochi !!!



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Please find below fitment that we have in mind for you based on the salary document provided so far to us. You will receive your appointment letter upon joining. **Please provide the attached documents list on the joining date.** Please go through the fitment and kindly confirm latest within 2 days of receipt of this email. For further clarifications please call (8589010312). Your date of joining would be **13 July 2022 @10.30 am**

Roles	Crowne Plaza Kochi	
Designation	Guest Service Associate	
Job Band	9	
Cost to Company	14785	
Salary Components (Earnings)	Per Month	Per Annum
Basic	11000	132000
HRA	1100	13200
Gross Salary (A)	12100	145200
PF	1320	15840
ESIC	394	4728
Bonus	916	10992
PF Admin	55	660
Total (B)	2685	32220
Cost to the Company (A+B)	14785	177420

Don't forget to sign



Your take home Salary would be Rs 10500/-

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Best Regards

image

Manis Pramod

Assistant HR Manager

image

E: manis.pramod@crowneplaza-kochi.com

M: [+91 8589010312](tel:+918589010312)

T: [+91 484 2865106](tel:+914842865106) ; F: [+91 484 2865111](tel:+914842865111)

Crowne Plaza Kochi

XI 641A Kundanoor Jn., NH-47 Bypass, Maradu
Ernakulam, Kerala, India, 682304

[IHG](#) | [Book IHG](#) | [Join IHG](#) | [LinkedIn](#) | [Facebook](#) | [Instagram](#)

image




FR. BALJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



BLANKET HOTEL & SPA

A UNIT OF CLIFF VALLEY PROPERTIES PVT LTD
Attukad Water Falls Road, Pallivasal, Munnar, Kerala - 685565
Phone: 0486 5233000 & Email: info@blanketmunnar.com

Date: 03rd June 2022

Dear Mr. Akhil Bose,

Namaskaram !!!

We are pleased to inform you that you have been selected as **On-Job Trainee (OJT)** under our **F&B Production** department at Blanket Hotel and Spa, Pallivasal, Munnar. Your date of reporting will be on 20th June 2022. Your monthly stipend will be **Rs. 8,000/-** (Rupees Eight thousand only), inclusive of ESI. You will under training for first six months from the date of joining and upon your performance evaluation after six months you will be promoted, only if your performance found satisfactory.

You are advised to bring photocopies of the below mentioned documents along with you at the time of reporting as discussed:

- SSLC (10th) / PLUS TWO / DIPLOMA / DEGREE CERTIFICATES.
- EXPERIENCE CERTIFICATES FROM PREVIOUS EMPLOYER (IF ANY).
- ESI INSURANCE NUMBER - MANDATORY (IF ANY).
- AADHAAR CARD COPY.
- BANK ACCOUNTS DETAILS WITH IFSC (FEDERAL BANK - IF POSSIBLE).
- LATEST VACCINATION CERTIFICATE
- SIX PASSPORT SIZE PHOTOGRAPHS.

Please feel free to contact Mr. Rahul Dev (HR Manager) @ +91 8281704237 (or) hr@blanketmunnar.com



FR. BAIJU GEORGE

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Salary & Benefits Offer Terms

Name	Akhil Mathew
Job Title	Housekeeping Attendant
Responsibility Level	Grand Team Member
Reporting To	Assistant Manager Housekeeping
Effective Date	June 15, 2022

SALARY HEAD	Per Month	Per year
MONTHLY		
Basic Salary	8,500	102,000
House Rent Allowance	3,400	40,800
Special Allowance	-	-
Conveyance Allowance	-	-
GROSS SALARY PER MONTH	11,900	142,800
ANNUAL BENEFITS		
LTA (payable per annum)	708	8,500
Bonus*	708	8,500
TOTAL ANNUAL BENEFITS	1,416	17,000
PERQUISITES		
PF @12% of basic salary	1,020	12,240
ESIC	387	4,641
TOTAL PERQUISITES	1,407	16,881
Cost to Company	14,723	176,681

Important Note

Please note that this private salary information is deemed confidential and is an agreement between the company and you. Divulging of this information to any third party or to any other employee within this organisation will be considered as a gross misconduct and may result in the termination of the benefits extended to you in this agreement or termination of your employment.

* As per Payment of Bonus Act - 1965

On behalf of
Grand Hyatt Kochi Bolgatty

Accepted by :

Director of Human Resources

Akhil Mathew

GRAND HYATT KOCHI BOLGATTY
Bolgatty island
Kochi 685 024
Kerala, India

T : +91 484 266 1234
F : +91 484 266 1235
kochibolgatty.grand.hyatt.com
grandhyatt.com

Lulu Exhib

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA 688 524

OFFER OF EMPLOYMENT



18th May, 2022

Mr. Akhil Salim,
Kannezhathu House,
Vaikom P O Kottayam
Kerala, 686141

Dear Akhil,

With reference to your application and the subsequent interviews, we are pleased to offer you a promising career with us. You would be part of the **Kitchen** function, as **Kitchen Assistant** on Fixed Term Contract basis.

The terms of your appointment & emoluments will be as discussed & mutually agreed.

Your joining the organization is subject to your clearing the pre-employment medical examination by our company doctor. A formal letter of your appointment would be issued to you on your joining duty.

You will be governed by the terms & conditions as applicable to employees in your category in our organization. You are requested to bring with you the following documents, on your date of joining:

- a) 6 Passport size photographs, 2 stamp size photographs
- b) Attested copies of Educational/Professional/Technical qualification certificates.
- c) Copy of Resignation letter duly stamped or Relieving letter from last employer
- d) Salary certificate from last employer or Pay slip for the last three months
- e) Police Verification Certificate and Covid Vaccination Certificate
- f) Pan Card and Aadhar Card

Your Date of Joining would be 23rd May, 2022.

You are required to sign & return a duplicate copy of this offer letter clearly indicating your date of joining, within three days from the date of issue, failing which, the offer will stand withdrawn.

However, this offer is subject to satisfactory reference from your reference and you being medically fit.

We welcome you to our organization and look forward to a mutually beneficial association.

Anju D. Sajeer
Assistant Manager, Human Resources



FR. BALJU GEORGE

FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

05th March, 2022

Dear Akshay,

Congratulations! It gives us great pleasure in selecting you as **Kitchen Associate**.

You have successfully completed the selection process. This is a commendable achievement as The Oberoi Group is known for its exacting selection standards.

We have noted your location preference. We will send you a letter by March, 2022 informing you of the hotel you have been selected for and your date of joining. Due consideration will be given to your location preference.

Your appointment will be subject to your clearing a medical examination by the Company Doctor.

Should have any questions or need any further assistance, please contact Mr. Charan Singh at Corporate Human Resources Department. His contact number is 011 23890505 and his email address is charan.singh@oberoigroup.com.

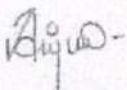
Please return a duplicate copy of this letter, duly signed by you, as a token of your acceptance.

We look forward to having you on our team.

Thank you,

Yours sincerely,
For The Oberoi Group

Accepted. _____



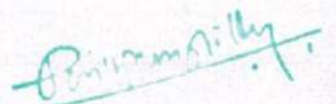
Anju D Sajeew
Deputy Human Resources Manager

Name:

E-mail id:

Mobile/Residence Tel. No:

(Please write legibly)



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524





Offer Letter

1 message

Seema A S <seema.as@tajhotels.com>
To: albyalby8075@gmail.com <albyalby8075@gmail.com>
Cc: Jose Sunny <sunny.jose@tajhotels.com>

Sun, 19 Jun, 2022 at 11:06 am

Dear Mr. Albin Benny,

Congratulations!

Subsequent to our discussions, we are pleased to offer you the position of **Guest Service Associate (FTC)** in **Food & Beverage Service** department at The Gateway Hotel, Calicut.

Kindly contact Mr. Jose Sunny (sunny.jose@tajhotels.com) at the Human Resources department for completion of the pre-employment medical formalities.

This offer is subject to you being certified medically fit by the company medical officer and satisfactory verification of your Credentials / Testimonials.

Documents Required:

- COVID RT PCR Test with Negative Report 48hrs prior to joining date
- Vaccination Certificate (1st Dose / Final)
- Medical Test Reports (Pathological Lab Test) stating medically & physically fit to work and not suffering from any communicable diseases
- Police Clearance certificate
- ID Proof (Passport/Election ID/Driving License)
- PAN Card & Aadhaar Card copies
- Educational Certificate & Experience Certificate copies
- Passport Size photo - 6 no's

Kindly acknowledge receipt of the offer and note that your **date of joining** will be **22nd June 2022 Wednesday**. Your appointment letter will be handed over to you on your joining the company.

*Gross salary will be Rs. 12, 000/- per month, food & accommodation plus other benefits as per the level offered.

I take this opportunity to extend to you a warm welcome and look forward to a long, happy and fruitful association.

Thank you.

Regards,



FR. BAIJU GEORGE

FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Seema A.S

Manager – Human Resources

T: +91 495 661 3052 | M: +91 80890 01042

seema.as@tajhotels.com

THE GATEWAY HOTEL
BEACH ROAD CALICUT

THE GATEWAY HOTEL CALICUT

P.T. Usha Road, Calicut - 673032

Kerala

www.tajhotels.com/en-in/the-gateway-hotels/

TAJ SELECTIONS VIVANTA GINGER amā Qmin TAJ SATE



DISCLAIMER: This email (including any attachments) is intended for the sole use of the intended recipient/s and may contain material that is CONFIDENTIAL AND PRIVATE COMPANY INFORMATION. Any review or reliance by others or copying or distribution or forwarding of any or all of the contents in this message is STRICTLY PROHIBITED. The opinions expressed are those of the sender, and do not necessarily reflect those of the Company. If you are not the intended recipient, please contact the sender by email and delete all copies; your cooperation in this regard is appreciated.



Baiju George
FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Offer Letter

1 message

Seema A S <seema.as@tajhotels.com>
To: kjjosu@gmail.com <kjjosu@gmail.com>
Cc: Jose Sunny <sunny.jose@tajhotels.com>

Sun, 19 Jun, 2022 at 11:04 am

Dear Mr. Albin K Jayan,

Congratulations!

Subsequent to our discussions, we are pleased to offer you the position of **Guest Service Associate (FTC)** in **Food & Beverage Service** department at The Gateway Hotel, Calicut.

Kindly contact Mr. Jose Sunny (sunny.jose@tajhotels.com) at the Human Resources department for completion of the pre-employment medical formalities.

This offer is subject to you being certified medically fit by the company medical officer and satisfactory verification of your Credentials / Testimonials.

Documents Required:

- COVID RT PCR Test with Negative Report 48hrs prior to joining date
- Vaccination Certificate (1st Dose / Final)
- Medical Test Reports (Pathological Lab Test) stating medically & physically fit to work and not suffering from any communicable diseases
- Police Clearance certificate
- ID Proof (Passport/Election ID/Driving License)
- PAN Card & Aadhaar Card copies

Educational Certificate & Experience Certificate copies

- Passport Size photo - 6 no's

Kindly acknowledge receipt of the offer and note that your **date of joining** will be **22nd June 2022 Wednesday**. Your appointment letter will be handed over to you on your joining the company.

*Gross salary will be Rs. 12, 000/- per month, food & accommodation plus other benefits as per the level offered.

I take this opportunity to extend to you a warm welcome and look forward to a long, happy and fruitful association.

Thank you.

Regards,



FR. BALJU GEORGE
FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Seema A.S

Manager – Human Resources

T: +91 495 661 3052 | M: +91 80890 01042

seema.as@tajhotels.com

THE GATEWAY HOTEL
BEACH ROAD CALICUT

THE GATEWAY HOTEL CALICUT

P.T. Usha Road, Calicut - 673032

Kerala

www.tajhotels.com/en-in/the-gateway-hotels/

TAJ SELECTIONS VIVANTA GINGER amā Qmin TAJ SALT



DISCLAIMER: This email (including any attachments) is intended for the sole use of the intended recipient/s and may contain material that is CONFIDENTIAL AND PRIVATE COMPANY INFORMATION. Any review or reliance by others or copying or distribution or forwarding of any or all of the contents in this message is STRICTLY PROHIBITED. The opinions expressed are those of the sender, and do not necessarily reflect those of the Company. If you are not the intended recipient, please contact the sender by email and delete all copies; your cooperation in this regard is appreciated.



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

OJT Confirmation of Amal Shaji

A, Deepthi <Deepthi.A@fourpoints.com>

Sat 18/06/2022 9:49 AM

To: amalshaji325@gmail.com <amalshaji325@gmail.com>

Cc: Naipunnya Institute of Hotel Management <placement@nihm.ac.in>; S, Thampuran <Thampuran.S@fourpointshotels.com>

Dear Amal,

Vanakkam!!

Congratulations on being selected for Marriott Internship!!

We are pleased to confirm your student Amal Shaji joining as OJT at the Four Points by Sheraton, Mahabalipuram, as part of the curriculum and requirement, on the following terms and conditions:

1. The assignment is purely On the Job Training.
2. The training will be 6 Months.
3. The monthly allowance during the course of the training will be INR 3000 (Three thousand only) for OJT. Accommodation & 3-time meal (Breakfast + Lunch + Dinner) in the staff cafeteria will be complimentary.
4. The student must be equipped with their own uniforms on the day of joining – White Shirt full sleeve (2 sets), Black Trousers (2 sets), and Black shoes.
5. The company shall be free to terminate your ward's assignment of Exposure Training at any time during the period of its operation without any notice or whatsoever, in the event of any disobedience, insubordination or any misconduct or breach of rules or any inefficiency, indifference to or negligence in work, or any other grounds which the sole discretion of the company justifies such termination.
6. Please ensure the students report to the Human Resources Department on 01.07.2022 at 1000 hrs. With the following documents

- 1) CV – NOC (no objection certificate) from the Institute
- 2) 2 Photographs
- 3) Police Clearance certificate
- 4) Medical report
- 5) Government ID Proof
- 6) Photocopy of the College ID Card
- 7) 10th & 12th Std. Marks card copy
- 8) Latest Marks card copy
- 9) Covid-19 Certificates (1st dose and 2nd Dose)

As per FSSAI, You are requested to submit the Food Handlers Medical Certificate

The Test for FSSAI would be the following:

1. Vaccination for Typhoid
2. Blood /Urine/Fecal Culture Test for Salmonella, Staph, Shigella,
3. Chest X-Ray
4. Stool Culture
5. Motion Ova & Cyst

Do not hesitate to do anything else for you.

Leadership and Learning are indispensable to each other" – John F. Kennedy

B. B. George
FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Happy Learning,
Deepthi A

Learning + Development

M +91 739 749 2142

Four Points by Sheraton
Mahabalipuram, Resort & Convention Center
Ecr-Omr Junction, SH 49, Poonjeri, Mahabalipuram, Tamil Nadu 603104, India



TRAVEL REINVENTED. FOURPOINTS.COM

**"WORK AT MARRIOTT
EQUALS FUN AT MARRIOTT"**

To join the Marriott International family,
visit [Marriott.com/Careers](https://www.marriott.com/careers)

Marriott
INTERNATIONAL
We are One.
MARRIOTT
GROW WITH US.

**FOUR
POINTS**
BY SHERATON
Mahabalipuram Resort
& Convention Center

PITSTOP
SUNDAY LUNCH
12:30 pm - 3:30 pm
INR 1250 + taxes

For bookings, call
+91 96000 19192

PETALS



FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



June 23, 2022

Anandhu Sunil
Kattukandathil House
Kodungallur
Thrissur-680664

LETTER OF INTENT

Dear Anandhu,

Congratulations!

This is with reference to the interview and subsequent discussions we had with you for the position of F&B Agent.

On behalf of Umbel Properties Pvt. Ltd., the owning company of Hilton Bangalore Embassy GolfLinks, we are pleased to offer you the position of F&B Agent in F&B Service Department on the terms & conditions discussed with you. Your salary structure is enclosed as Annexure - A to this letter. A detailed letter of appointment will be issued to you at the time of joining.

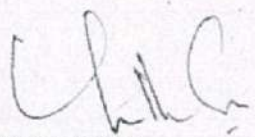
You should report for duty on July 04, 2022 at 0900 hrs in the Human Resources Department at Hilton Bangalore Embassy GolfLinks, Embassy Golf Links Business Park, Off intermediate Ring Road, Bangalore - 560071.

This offer is subject to the successful completion of a required medical examination, which deems you to fit to work and subsequently to you remaining medically fit.

You are required to sign and return a copy of this letter to signify your acceptance.

We wish you a happy and a long association with the organization.

Yours sincerely
Hilton Bangalore Embassy GolfLinks
(for and on behalf of - Umbel Properties Private Ltd.)

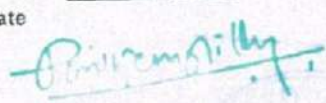

Vineeth Senan
Human Resources Manager


Tejus Jose
General Manager

I, Anandhu, hereby accept the terms and conditions stated in this letter.

Anandhu Sunil

Date



FR. BALJU GEORGE
PRINCIPAL

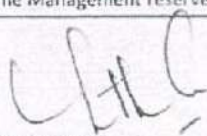
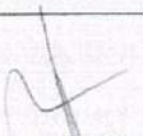
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



www.hilton.com

Embassy Golf Links Business Park, Off intermediate Ring Road - I
Bangalore-560071 India
Tel: +91 80 6679 9000
E: hiltonbangaloreinfo@hilton.com

Managed By Hilton Hotel
On Behalf Of Umbel Properties Private Limited
Embassy Point | 150 Infantry Road | Bangalore - 560071 India
CIN: U8510KA1994PTC016603 | GSTIN: 29AAACU2525K1Z7
PAN: AAACU2525K

Remuneration Package (CTC)		
Name	:	Anandhu Sunil
Designation	:	F & B Agent
Grade	:	F2
Department	:	F & B Service
Date of Joining	:	4-Jul-22
Salary Components	Monthly	Annual
A) Key Components		
Basic Salary	13,032	156,384
House Rent Allowance	3,771	45,252
Special Allowance	0	0
Gross Salary	16,803	201,636
B) Other Allowances		
Leave Travel Allowance	0	0
C) Key Benefits		
Provident Fund (Employer's contribution)	1,564	18,768
ESIC	547	6,564
* Bonus / Exgratia	1,086	13,032
** Gratuity	0	0
Cost to Company (A+B+C) - CTC	20,000	240,000
Note: * Bonus / Exgratia: Payment of Bonus will be made as per statutory provisions. Amount paid over and above the statutory limit shall be deemed as Exgratia and is entirely at the discretion of the company. ** Gratuity: Gratuity will be payable in line with the statutory provisions, upon separation from the company, subject to completion of minimum of 5 years of employment with the company. Deductions: Provident Fund and ESIC shall be deducted as per the statutory provisions if applicable. Payment of Leave Travel Allowance as per company policy. The Management reserves the right to restructure your salary components at any given point in time.		
 Vineeth Senan Human Resources Manager  Sonam Sharma Cluster Director - Finance  Tejus Jose General Manager		

I, Anandhu Sunil, hereby confirm to have read and understood my remuneration package mentioned above along with all other related policies / terms & conditions of the company.

Signature _____

Date: _____



FR. BALJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

FR. BALJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



BLANKET HOTEL & SPA
A UNIT OF CLIFF VALLEY PROPERTIES PVT LTD
Attukad Water Falls Road, Pallivasal, Munnar, Kerala - 685565
Phone: 0486 5233000 & Email: info@blanketmunnar.com

Date: 03rd June 2022

Dear Mr. Aromal V Salu,

Namaskaram !!!

We are pleased to inform you that you have been selected as **On-Job Trainee (OJT)** under our **F&B Production** department at Blanket Hotel and Spa, Pallivasal, Munnar. Your date of reporting will be on 20th June 2022. Your monthly stipend will be **Rs. 8,000/-** (Rupees Eight thousand only), inclusive of ESI. You will under training for first six months from the date of joining and upon your performance evaluation after six months you will be promoted, only if your performance found satisfactory.

You are advised to bring photocopies of the below mentioned documents along with you at the time of reporting as discussed:

- SSLC (10th) / PLUS TWO / DIPLOMA / DEGREE CERTIFICATES.
- EXPERIENCE CERTIFICATES FROM PREVIOUS EMPLOYER (IF ANY).
- ESI INSURANCE NUMBER - MANDATORY (IF ANY).
- AADHAAR CARD COPY.
- BANK ACCOUNTS DETAILS WITH IFSC (FEDERAL BANK - IF POSSIBLE).
- LATEST VACCINATION CERTIFICATE
- SIX PASSPORT SIZE PHOTOGRAPHS.

Please feel free to contact Mr. Rahul Dev (HR Manager) @ +91 8281704237 (or) hr@blanketmunnar.com



Prin. B. Baiju George
FR. BAIJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

MÖVENPICK

HOTEL & RESORT
AL BIDA'A KUWAIT

JOB OFFER

Date: 18 June 2022

Dear Athira Sunitha

We take great pleasure in extending our offer of employment to you at Mövenpick Hotel & Resort Al Bida'a, Kuwait this Employment Agreement outlines the terms and conditions of the employment offer.

Position	: <u>Waitress</u>
Department	: <u>Food & Beverage Department</u>
Contract Duration	: <u>Open Contract (Indefinite)</u>
Monthly Salary	: Your monthly basic salary will be KD 100 /- to be paid in arrears.
Probation Period	: The first 100 days of your employment will be a probationary period. During the probation period, the employer may terminate your employment at any time without notice and without payment being due for any end of service benefits.
Work Schedule	: An average of 48 hours per week, scheduled over 6 days and as required for the satisfactory performance of your duties. In line with your level, overtime compensation is paid as per Kuwait labour law.
Vacation	: 30 calendar days of paid vacation plus the official public holidays of the country of employment.
Accommodation	: To be provided by the Employer as per the employee's level.
Transportation	: To be provided by the Employer from accommodation to hotel and vice versa.
Duty Meals	: To be provided by the Employer at the Employee Dining Room.
Insurance	: - You will be provided with a Health Card that entitles you to use the services of Government Hospitals. & Clinics excluding dental, optical & maternity. - You will be entitled to Life & Workman's compensation insurance as per the hotel policy. - You will be entitled to sick leave for every year of your service as per the Kuwait labor law.
Airline Tickets	: You are entitled to <u>Economy Class</u> : - A one-way ticket, from your point of hire to Kuwait to take up your employment. - One return ticket Kuwait-INDIA -Kuwait for vacation purposes after 24 months of service. - Airline tickets cannot be accumulated, cannot be reimbursed and do not represent a cash benefit.

Yours sincerely,
Mövenpick Hotel & Resort Al Bida'a


Abdul Rahman Al Habbad
Talent & Culture Director

I agree to the terms and conditions presented in this Job Offer:

Name and Signature
Date: _____

Mövenpick Hotel & Resort Al Bida'a Kuwait
Salamiya 22084 | P.O. Box 7306 | Kuwait
Phone +965 22 25 31 00
resort.albidaa@moenvick.com
moenvick.com/kuwait-albidaa




FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524





BLANKET HOTEL & SPA

A UNIT OF CLIFF VALLEY PROPERTIES PVT LTD
Attukad Water Falls Road, Pallivasal, Munnar, Kerala - 685565
Phone: 0486 5233000 & Email: info@blanketmunnar.com

Date: 03rd June 2022

Dear Mr. Akhil Bose,

Namaskaram !!!

We are pleased to inform you that you have been selected as **On-Job Trainee** (OJT) under our **F&B Production** department at Blanket Hotel and Spa, Pallivasal, Munnar. Your date of reporting will be on 20th June 2022. Your monthly stipend will be **Rs. 8,000/-** (Rupees Eight thousand only), inclusive of ESI. You will under training for first six months from the date of joining and upon your performance evaluation after six months you will be promoted, only if your performance found satisfactory.

You are advised to bring photocopies of the below mentioned documents along with you at the time of reporting as discussed:

- SSLC (10th) / PLUS TWO / DIPLOMA / DEGREE CERTIFICATES.
- EXPERIENCE CERTIFICATES FROM PREVIOUS EMPLOYER (IF ANY).
- ESI INSURANCE NUMBER - MANDATORY (IF ANY).
- AADHAAR CARD COPY.
- BANK ACCOUNTS DETAILS WITH IFSC (FEDERAL BANK - IF POSSIBLE).
- LATEST VACCINATION CERTIFICATE
- SIX PASSPORT SIZE PHOTOGRAPHS.

Please feel free to contact Mr. Rahul Dev (HR Manager) @ +91 8281704237 (or) hr@blanketmunnar.com



Principally
FR. BALJU GEORGE
PRINCIPAL
NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524



Format CIS Capgemini - Joining
Confirmation & Documents
Verification Email ➤ Inbox



Mishra, Rani 4 days ago

to ▾



Dear Candidate,

Greetings from Capgemini!!

We hope this mail finds you and your loved ones, safe and healthy.

We are glad to inform you that your joining has been confirmed on **30th June 2022 at Bangalore**. Your onboarding will be completed **virtually**.

Please confirm your interest in joining us by replying on the same mail trail by **24th June 2022 by 4:0 pm Noon**.

If you are not interested in joining then reply us with completed reason on the same mail trail by **24th June 2022 by 4:00 pm Noon**.

Based on your profile and assessment performance, we would like to offer you an opportunity to apply for Infrastructure services profile.

Capgemini has a global presence across 187 countries with customers across diverse verticals, **Infra Competency** is a multi-cultural space with over 12000 employees spread across India and we hope that you will be able to build a career here.

Capgemini's **Infrastructure Services** portfolio includes a full spectrum of End-User Services, Cloud/Data Services, Automation and Cybersecurity Services—and all services are designed to work in combination with each other, not just separately. Our unique approach to Infrastructure Services connects solutions, services and suppliers to implement integrated solutions across the IT supply



PR. BALJU GEORGE
PRINCIPAL

NAIPUNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

Fwd: Offer Letter of Rijo J Joseph
RIJO J JOSEPH <josephrijo01@gmail.com>
Mon 27/06/2022 9:23 PM
To:

- Naipunnya Institute of Hotel Management <placement@nihm.ac.in>

----- Forwarded message -----

From: **HRD COCONUT LAGOON** <hrlagoon@cghearth.com>
Date: Thu, 16 Jun, 2022, 10:45 pm
Subject: Offer Letter
To: <josephrijo01@gmail.com>

Dear MR Rijo,

Congratulations!

We are pleased to offer you the position of " GSA" with Coconut Lagoon, Kumarakom, Kerala.

Request your acknowledgment & confirmation.

Medical Requirements:

List of medical tests to be taken:

- Blood -Hb
- Urine Routine, VC Stool Culture
- TB Stain, ECG, HAV (Card)
- Typhoid Test (Widal), HBsAg (Card)

Vaccination Certificate, Medical Performa (to be signed by a registered medical practitioner) & Police Clearance Certificate to be provided on joining.

Please feel free to call for any clarifications.

Regards
Tojo Francis



Prinijemalily
FR. BALJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524

MÖVENPICK

HOTEL & RESORT
AL BIDA'A KUWAIT

JOB OFFER

Date: 22 May 2022

Dear Chinnamol P.S.

We take great pleasure in extending our offer of employment to you at Mövenpick Hotel & Resort Al Bida'a, Kuwait this Employment Agreement outlines the terms and conditions of the employment offer.

Position	: <u>Waitress</u>
Department	: <u>Food & Beverage Department</u>
Contract Duration	: <u>Open Contract (Indefinite)</u>
Monthly Salary	: Your monthly basic salary will be KD 100 /- to be paid in arrears.
Probation Period	: The first 100 days of your employment will be a probationary period. During the probation period, the employer may terminate your employment at any time without notice and without payment being due for any end of service benefits.
Work Schedule	: An average of 48 hours per week, scheduled over 6 days and as required for the satisfactory performance of your duties. In line with your level, overtime compensation is paid as per Kuwait labour law.
Vacation	: 30 calendar days of paid vacation plus the official public holidays of the country of employment.
Accommodation	: To be provided by the Employer as per the employee's level.
Transportation	: To be provided by the Employer from accommodation to hotel and vice versa.
Duty Meals	: To be provided by the Employer at the Employee Dining Room.
Insurance	: - You will be provided with a Health Card that entitles you to use the services of Government Hospitals. & Clinics excluding dental, optical & maternity. - You will be entitled to Life & Workman's compensation insurance as per the hotel policy. - You will be entitled to sick leave for every year of your service as per the Kuwait labor law.
Airline Tickets	: You are entitled to Economy Class : - A one-way ticket, from your point of hire to Kuwait to take up your employment. - One return ticket Kuwait-India-Kuwait for vacation purposes after 24 months of service. - Airline tickets cannot be accumulated, cannot be reimbursed and do not represent a cash benefit.

Yours sincerely,
Mövenpick Hotel & Resort Al Bida'a

Abdul Rahman Al Habbad
Talent & Culture Director

22/5/22

I agree to the terms and conditions presented in this Job Offer:

Name and Signature

Date:

Mövenpick Hotel & Resort Al Bida'a Kuwait

Salmiya 22084 | P.O. Box 7306 | Kuwait

Phone +965 22 25 31 00

resort.albidaakuwait@movenpick.com

movenpick.com/kuwait-albidaa

Near Manorama
Cherthala
Pin-688 524
movenpick.com

FR. BAIJU GEORGE

PRINCIPAL

NAIPUNYA SCHOOL OF MANAGEMENT

CHERTHALA-688 524

Fwd: Offer Letter of Rijo J Joseph
RIJO J JOSEPH <josephrijo01@gmail.com>
Mon 27/06/2022 9:23 PM
To:

- Naipunnya Institute of Hotel Management <placement@nihm.ac.in>

----- Forwarded message -----

From: **HRD COCONUT LAGOON** <hrlagoon@cghearth.com>
Date: Thu, 16 Jun, 2022, 10:45 pm
Subject: Offer Letter
To: <josephrijo01@gmail.com>

Dear MR Rijo,

Congratulations!

We are pleased to offer you the position of " GSA" with Coconut Lagoon, Kumarakom, Kerala.

Request your acknowledgment & confirmation.

Medical Requirements:

List of medical tests to be taken:

- Blood –Hb
- Urine Routine, VC Stool Culture
- TB Stain, ECG, HAV (Card)
- Typhoid Test (Widal), HBsAg (Card)

Vaccination Certificate, Medical Performa (to be signed by a registered medical practitioner) & Police Clearance Certificate to be provided on joining.

Please feel free to call for any clarifications.

Regards
Tojo Francis



FR. BAIJU GEORGE
FR. BAIJU GEORGE
PRINCIPAL
NAIPUNNYA SCHOOL OF MANAGEMENT
CHERTHALA-688 524